

Annual Quality Assurance Report (AQAR-III) of the IQAC

Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL,
UNIVERSITY GRANTS COMMISSION**

By

MIMS COLLEGE OF NURSING PUTHUKODE

Year of Report: 2016-17

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2016-17

1. Details of the Institution

1.1 Name of the Institution

MIMS COLLEGE OF NURSING

1.2 Address Line 1

PUTHUKODE .P.O

Address Line 2

VADAKKEDATHUPARAMBA,
VAZHAYOOR

City/Town

MALAPPURAM

State

KERALA

Pin Code

673633

Institution e-mail address

mimsnurs2003@gmail.com

Contact Nos.

0483- 2832992

Name of the Head of the Institution:

Dr. ASSUMA BEEVI. T.M

Tel. No. with STD Code:

0483- 2833032

Mobile:

09895780859

Name of the IQAC Co-ordinator:

Ms. Shine Thomas

Mobile:

09496708375

IQAC e-mail address:

iqac@mimscon.com

1.3 NAAC Track ID

KLACOGN15089

1.4 NAAC Executive Committee No. & Date:

EC/66/A&A/061 dated, 24/03/2014

1.5 Website address:

www.mimscon.com

Web-link of the AQAR:

[http://mimscon.com/downloads/naac/AQAR%20II%20\(2015-2016\).pdf](http://mimscon.com/downloads/naac/AQAR%20II%20(2015-2016).pdf)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.8	2013-14	Valid up to February, 2019
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

24/03/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: **31/12/2014** (DD/MM/YYYY)
ii. AQAR **30/12/2015** (DD/MM/YYYY)
iii. AQAR NA (DD/MM/YYYY)
iv. AQAR NA (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e. g. AICTE, BCI, MCI, PCI, INC) INDIAN NURSING COUNCIL

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu)

Engineering

Health Science

Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

KERALA UNIVERSITY OF
HEALTH SCIENCES, MG

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST

NIL

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

2

2.4 No. of Management representatives

2

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. CNE on 'Nursing aspects in organ transplantation', 19th February 2016
2. Workshop on Test Construction, 22nd August 2016
3. CNE on 'Infection Prevention', 26th August 2016
4. CNE on 'Research methodology and biostatistics', September, 2016

2.14 Significant Activities and contributions made by IQAC

- A well-equipped research lab has started with all sophisticated materials such as dissertations, e journals, standardized tools, computers, LCD projector and AV aids. Software such as R stat, SPSS, Epi info, Grammarly, plagiarism checker are being installed.
- National level conference on ‘Transforming nursing practice through research and dissemination’ which will be held on March 2017 with eminent speakers from India and Abroad organizing by IQAC.
- IQAC initiated the faculty and students exchange programme with University of Gothenburg, Sweden.
- ‘Compilation of Research Tools’ and a ‘Research Problem Bank’ prepared by each department for the Research Lab inaugurated on December 2016.
- Institutional ethics committee is functioning under IQAC which provide ethics clearance and suggestions for all research projects.
- Scientific studies are published in newsletter guided by the faculty.
- Regular NSS and SNA activities.
- Availability of new subscriptions of online journals in the campus library.
- Initiation of social commitment activities by the faculty.
- Extension of counselling services and classes to parents and children in nearby educational institutions.
- Monthly meeting and online feedback system from stakeholders.
- Conducting regular free medical camp at selected rural areas.
- Faculty members have been initiated research projects in their respective specialty.
- Conducting remedial teaching for slow learners to enhance their academic performance.
- Facilitating the practice of innovative teaching learning activities such as Clinical Competence Enhancement Program and Master Teaching Schedule.
- Conducting career guidance programme and campus selection for the students of final year
- Various extension activities under Rural Health Center.
- Annual release of College magazine ‘ Dyumna’.
- Community outreach programmes.
- Annual Awards/ Recognition for faculty includes **Best Teacher** awards, **Best Researcher** award, **Best Bedside Nurse** awards.
- Awards/Recognition for **Best Outgoing Student** and **Toppers** of yearly university examinations.
- Signed MOU with Centre for Health of Young Adults of Kerala University of Health Sciences to set up Student Support and Guidance Cell as a partnership project.
- Signed MOU with NRSI for enriching research activities in the institution and to be a part of NRSI activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

PLAN OF ACTION	ACHIEVEMENTS
Extension of social commitment activities	<p>-Conducted survey and screening for life style diseases in selected wards of Vazhayoor Panchayath, Malappuram.</p> <p>-Conducted five days free residential medical camp at Kakkadampoyil, Calicut.</p> <p>-Arranged School health programmes at different schools of Vazhayoor Panchayath.</p> <p>- Financial support and distribution of dress materials in selected old age home of Calicut District.</p> <p>- Conducted health education programme in observance of Children's day.</p> <p>-Conducted role play in observance of World Diabetes Day</p>
Organize national conferences	<p>Organizing national conference on</p> <ol style="list-style-type: none"> 1. Transforming nursing practice through research and dissemination
Organize workshop for staff	<p>Organized workshop on</p> <ul style="list-style-type: none"> • CNE on 'Nursing Aspects of Organ Donation' • Workshop on 'Test construction'. • CNE on 'Infection Prevention' • CNE on 'Research methodology and biostatistics'.
Observe the days of national importance	<p>Observed all the national days of importance in the college</p>
Extension of NSS activities	<ol style="list-style-type: none"> 1. Health need assessment survey in 8th &9th ward of Vazhayoor Panchayat 2. Environmental day observance 3. World hepatitis day observance 4. Orientation class for NSS Volunteers 5. Self-defence workshop by Kerala Police women's cell.

	6. NSS free residential special medical camp. 7. World Yoga day observance 8. Observance of Swachh Bharat Pakhwada 9. Environmental day observance.
Conduct journal club meetings	Regularly conducting journal club meetings on alternate Saturdays as per schedule
Institute remedial classes	Remedial classes were conducted to help the slow learners to improve their academic performance
Conduct an academic audit of Departments	Academic Audit was conducted by inter departmental heads.
Promote individual research project by each faculty	<ul style="list-style-type: none"> • Individual research projects by faculty are in progress. • Awards for publication in peer reviewed journals • Release fund for selected research projects • Abstract of scientific studies and concept papers are published in online newsletter 'Reflection'.
Encourage the students to participate in the college, university, state and national level arts, sports and games events.	<ul style="list-style-type: none"> • Students actively participated in the college, university, state and national level arts, sports and games and bagged several medals and awards under the hospices of Student Nurses Association (SNA).
Motivate employees to participate in annual day celebrations	Employees participated in the sports and arts competition as a part of employees welfare programme and get together (MIMS DAY) , fund was allocated by the management

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

The AQAR was presented by the principal in the management meeting. It was discussed with the management and got the approval from their side.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	Nil		
PG	1(M.Sc. Nursing)		1	
UG	1 B.Sc. Nursing)		1	
PG Diploma	Nil			
Advanced Diploma	Nil			
Diploma	3 Post Basic Diploma in -Critical Care Nursing - Oncology Nursing - Emergency and Disaster Nursing		3	
Certificate		-		-
Others	-			-Soft skill training - Language development training - Personality development -Career guidance - Academic advising
Total	5		5	

Interdisciplinary	Nil			
Innovative	Nil			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	5

✓

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI) NIL

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

All the programmes are on the basis of INC & KUHS syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Research center in the college approved by Kerala University of Health Sciences (KUHS) and developed research lab.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent

Total	Asst. Professors	Associate Professors	Professors	Others
27	9	3	1	14

faculty

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	0	0	0	0	0	4	0	5	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

10

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	3	4
Presented papers	0	0	0
Resource Persons	1	3	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ Clinical Competence Enhancement Program (CCEP)
- ✓ Master Teaching Schedule

2.7 Total No. of actual teaching days
During this academic year

220 for UG and 293 for PG

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Clinical written examinations, MCQs, OSCE are the highlights of evaluation process. Final exam is conducted by the university using bar coding and double valuation.

2.9 No. of faculty members involved in curriculum
restructuring/ revision/ syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

8

2.10 Average percentage of attendance of students

95

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	2015-16					Total no. of students appeared	2014-15				
		Division						Division				
		Distinction %	I %	II %	III %	Pass %		Distinction %	I %	II %	III %	Pass %
I M.Sc (N)	15	Result awaiting					6	Nil	1	4	Nil	83
IIM.Sc (N)	05	Nil	3	1	Nil	80	14	Nil	11	3	Nil	100
I B.Sc (N)	60	Result awaiting					60	Nil	48	7	Nil	92
II B.Sc (N)	59	Result awaiting					58	Nil	43	10	Nil	91
IIIB. Sc (N)	58	Result awaiting					57	1	44	12	Nil	100
IV B. Sc (N)	57	Result awaiting					52	Nil	39	11	Nil	96

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC conducts performance appraisal of teachers through 360 degree evaluation includes self-evaluation of teachers, peer evaluation, student's evaluation, evaluation by head of the department and evaluation by the head of the Institution.
- Gets feedback and suggestions from students in the beginning of academic year as well as at the end of academic year.
- Head of the department of each department of the college monitors teaching skill of faculty and performance of students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	Nil
HRD programmes	4
Orientation programmes	4
Faculty exchange programme	Initiated with Gothenburg University
Staff training conducted by the university	5
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	0	1	0
Technical Staff	6	0	1	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A well-equipped research lab has started with all sophisticated materials such as dissertations, e journals, standardized tools, computers, LCD projector and AV aids. Software such as R stat, SPSS, Epi info, Grammarly, plagiarism checker are being installed.
- National level conference on ‘Transforming nursing practice through research and dissemination’ which will be held on March 2017 with eminent speakers from India and abroad organizing by IQAC.
- IQAC initiated the faculty and students exchange programme with University of Gothenburg, Sweden.
- ‘Compilation of Research Tools’ and a ‘Research Problem Bank’ prepared by each department for the Research Lab inaugurated on December 2016.
- Institutional ethics committee is functioning under IQAC which provide ethics clearance and suggestions for all research projects.
- Scientific studies are published in newsletter guided by the faculty.
- Availability of e- journals and online data base for scientific research
- Allocation of funds and grants for research activities.
- Scientific research committee constituted by IQAC monitors all the research activities and recommend for fund release.
- Membership in various research organizations.
- Active participation of faculty in conferences and workshops on research methodology and biostatistics.
- Ensuring publication of scientific papers in journals and newsletters.
- Staff development programmes on research methodology and biostatistics.
- Regular conduct of Journal clubs.
- Faculty and departmental Research Activities.
- Awards for publication in peer reviewed journals.
- Ensure student participation in research activities.
- Faculty interaction with experts to update current advancements in research and biostatistics.
- Signed MOU with NRSI for enriching research activities in the institution and to be a part of NRSI activities.

3.2 Details regarding major projects

	Completed	On going	Sanctioned	Submitted
Number	1	1		1
Outlay in Rs. Lakhs	1	0.25	1.25	

3.3 Details regarding minor projects

	Completed	On going	Sanctioned	Submitted
Number	1	19	3	1
Outlay in Rs. Lakhs			0.035	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	5	
Non-Peer Review Journals		1	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1 Year	MIMS Research Foundation, Kozhikode	Rs.1.25 Lakhs	RS.1.25 Lakhs
Minor Projects	6 Months	MIMS Academy MIMS College of Nursing	Rs. 3500/-	Rs.1500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	1 Year	MIMS Academy MIMS College of Nursing	Rs.3500	Rs.3500
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				

3.7 No. of books published i) With ISBN No.
 Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution:

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	4
Sponsoring agencies	Nil	Nil	Nil	Nil	Institution

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	NIL
Granted			
International	Applied		
	Granted		
Commercialised	Applied		
	Granted		

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-					

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1
4

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

 SRF

-

 Project Fellows

-

 Any other

4

3.21 No. of students Participated in NSS events:

University level	<table border="1" style="display: inline-table;"><tr><td>100</td></tr></table>	100	State level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil
100					
Nil					
National level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil	International level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil
Nil					
Nil					

3.22 No. of students participated in NCC events:

University level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil	State level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil
Nil					
Nil					
National level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil	International level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil
Nil					
Nil					

3.23 No. of Awards won in NSS:

University level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil	State level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil
Nil					
Nil					
National level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil	International level	<table border="1" style="display: inline-table;"><tr><td>Nil</td></tr></table>	Nil
Nil					
Nil					

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="15"/>
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="2"/>
		Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Five days free residential medical camp, School health programmes, Involvement in National Health Programmes, Under Five Assessment, Nutritional Programmes, life style disease screening programmes, Need assessment survey, Health Education Programmes, Role plays, Puppet shows, involvement in college neighborhood activities like cleaning activities, street plays, participation in festivals and various local club activities and observance of National health days with community involvement.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

FACILITIES	EXISTING	NEWLY CREATED	SOURCE OF FUND	TOTAL
Campus area	5.4 Acres	0		5.4 Acres
Class rooms	14	0		14
Laboratories	9	1		10
Seminar Halls	2	0		2
No. of important equipment's purchased (≥ 10 lakh) during the current year.	1	0		0
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 22.7Lakhs		Management (By loan)	
Others	0	0		0

4.2 Computerization of administration and library

Completed Office automation with Nursing Campus Solution (NCS) software, Software for HR Management has been in use for MIMS Academy. Library is equipped with Book Magic Software

4.3 Library services:

MIMS College of nursing Library

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3023	1188807	17	11605	3040	1200412
Reference Books	645	239683	3	4055	648	243738
e-Books	0		0		0	
Journals	27	189880	21	125870	48	315750
e-Journals	0		3	2800	3	2800
Digital Database	1	35000	0	0	1	35000
CD & Video	128		4		132	
Others (specify)	0		0		0	

MIMS Academy Library

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2147		87	251155	2234	
Reference Books	31	250678	0	0	31	250678
e-Books	1148	2448895	0		1148	2547987
e-Journals	638		50	99092	688	
Journals	27	128974	11	1049931	38	1178905
Digital Database	0		1	245256	1	245256
CD & Video	40		0		40	
Others (specify)	0		0		0	

4. Technology up gradation (overall) 4

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	33	Lab server – 2 Academy Server - 1 N computing system - 14	Available	IT lab Office All departments	0	7 PC Photocopier 1	N Computing 6 Departments	3 PC
Added	5	Server Backup PC - 1		Research Lab	0	Epson Color printer -1		4 PC
Total	38				0			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

All teachers are trained in data entry of academic details in NCS

Faculty are trained on SPSS & R stat.

4.6 Amount spent on maintenance in lakhs:

i) ICT	2 Lakhs
ii) Campus Infrastructure and facilities	24 Lakhs
iii) Equipment	2.5 Lakhs
iv) Others	0.5 Lakhs
Total:	29 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Academic counselling for all students by senior faculty team.
- Health check-up for newly joined BSc Nursing and MSc Nursing students.
- Scholarship for academically outstanding students.
- Financial assistance for economically weak students.
- Free consultation for students at parent hospital and Rural Health Centre (RHC).
- Induction training for newly joined BSc and MSc students
- Assures quality based approach in student welfare programmes.
- Canteen services and cafeteria services for students at reduction rate.
- Opportunity to participate in national/institutional conferences and workshops.
- IQAC obtains formal feedback from students, teachers, parents, employer, employee, alumni and stakeholders.
- Release of regular newsletter (Reflection) and College magazine (Dyumna).
- Stipend and scholarship for MSc nursing students.
- Job opportunity for BSc and MSc alumni.
- Functioning anti ragging cell.
- Monitoring and documentation of Women Grievance Redressal cell.
- Provides valuable suggestions and instructions in all academic and non-academic activities of the students.
- College organises orientation program for both first year B.Sc. (N) & M.Sc. (N) students regarding the course, college, rules and regulations of university and institution and role of students in various programmes.
- Student general body meets twice in a year and also as per need.
- SNA unit of the college meets regularly to discuss the student support activities.

5.2 Efforts made by the institution for tracking the progression

- Clinical evaluation system.
- Student and staff feedback.
- University result analysis.
- Regular alumni meetings.
- Ongoing student evaluation.
- Automated office software to analyse student progression.
- Periodic formative and summative evaluation.
- Report of students' academic progress is sent to parents before each PTA meeting.
- E-books and e-journals are made available in the computer lab which is provided with easy and free access to internet.
- Regular monitoring of suggestion box meant for students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
238	20	Nil	

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	14	5.4		244	94.6

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
153	9	3	91	Nil	256	153	9	2	94	Nil	258

Demand ratio 1:5 Dropout: 0.01%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Topics of relevance are given more focus and are discussed during regular class hours.
- Tips for appearing competitive exams are taught accordingly.
- Regular conduct of MCQ model clinical written examination

No. of students beneficiaries

258

5.5 No. of students qualified in these examinations

NET

NIL

SET/SLET

NI

GATE

NIL

CAT

NIL

IAS/IPS etc

NIL

State PSC

5

UPSC

2

Others

5.6 Details of student counselling and career guidance

- Need based counselling and regular academic counselling.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	24	24	26

5.8 Details of gender sensitization programmes

- ✓ Awareness meetings in hostels regarding women safety issues.
- ✓ PTA meetings to make them aware of the safety.
- ✓ Women's day celebration by NSS unit of the college
- ✓ Seminar on welfare of minorities
- ✓ Self-defense workshop by Kerala Police women's cell.
- ✓ Health talk on personal and menstrual hygiene by faculty
- ✓ Yoga training programme by an expert.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number Of	Amount
Financial support from institution <input type="text" value="NIL"/>	<input type="text" value="NIL"/>	Rs. 3. <input type="text" value="NIL"/>
Financial support from government	42	Rs. 23.02 Lakh
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- Health need assessment survey in 8th & 9th ward of Vazhayoor Panchayat.
- Well Chlorination in adopted village as a part of World hepatitis day observance.
- Free medical camp on life style diseases.
- Five days free residential medical camp at Kakkadampoil, Calicut.
- Fund for pain and palliative services is raised by students by the end of community posting.
- Participated in Campus cleaning programmes and pulse polio immunisation programmes.
- Participated in Mass Drug Administration campaign against filariasis in the Vazhayoor Panchayath, Malappuram
- Screening campaign against malnutrition among children in selected wards of Vazhayoor Panchayath.
- Conducted street play on awareness of HIV/AIDS.
- Organized Public awareness programme on Children's day celebration.
- Conducted Health play on Prevention of Diabetics.
- Mass health education campaign against life style diseases in 13th & 14th wards of Vazhayoor Panchayath, Malappuram.
- Adolescent education programme in selected Anganawadis of Vazhayoor Panchayath, Malappuram.

5.13 Major Grievances of students (if any) Redressed:

Following grievances were redressed during the year 2015-16:

- Transportation difficulties redressed by buying a new bus.
- Classes are scheduled in order to provide revision hours during exam time.
- Remedial teaching for slow learners
- Practicing Yoga and Meditation to enhance psychological wellbeing of students.

Criterion – VI

6. Governance, Leadership and Management:

6.1 State the Vision and Mission of the institution

VISION: To be among the leading nursing colleges in the country with highest standards of nursing education, practice and research

MISSION: To prepare compassionate nurses for a caring profession of nursing

6.2 Does the Institution has a Management Information System

YES

The administrative works of the office is completely automated. The accounting, student admission, academic and student affairs are done with the software. The software- HRMS is used for the HR management of the institute.

The website address of the institute: mimscon.com

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- MIMS College of Nursing is under the Kerala University of Health Sciences. This college implements the syllabus of the university in strict accordance with the existing rules and norms to develop curriculum.
- The curriculum committee takes up the initiative in curriculum design to address the needs of the society and to ensure the relevance to the regional / national and global trends and developmental needs.

6.3.2 Teaching and Learning:

1. **Clinical Competence Enhancement Program (CCEP)** – to equip the students to excel in their clinical competence through following steps:

- a. Classifying all nursing procedures which the student will be able to perform independently or under supervision or will be able to understand through observation.
- b. Providing an arena for the students to practice the procedures as per the classification norms.
- c. Reducing the degree of supervision as the student's confidence increases without compromising patient's safety.

2. Master Teaching Schedule

Early preparation of a dated master teaching plan, to ensure completion of classes on time, thereby providing adequate time for revision.

3. Experiential learning as a clinical teaching method: Educators interact with students in providing direct experiences and focused reflection in order to increase knowledge, develop skills and clarify values

4. Case Discussion: It is the interactive, student-centered exploration of realistic and specific narratives that provide grist for inductive learning.

5. Problem-Based Learning (PBL): It is a student-centered pedagogy in which students learn about a subject through the experience of solving an open-ended problem found in trigger material.

6. Comparative case study method: Is a clinical teaching method in which students are trained to compare and learn similar cases with different symptoms.

7. Remedial teaching- Special tutoring is arranged for the slow learners with mentorship with a teacher.

8. Preparation of academic calendar- The Academic Council of the College prepares the academic calendar for the year in advance. The activities, sessional exams and the holidays are shown in this calendar. The teaching and learning activities of the college are planned according to this. Along with this the value added services like personality development classes, career guidance and language development classes are provided.

9. ICT-enabled teaching-learning process- ICT enabled teaching-learning, smart class rooms with e-resources, power point presentation and online correction of assignments are the inseparable part of the education process in the campus. Faculty and students can use the intranet facility to retrieve the data related to their academics. Every class room is enabled with wall mounted LCDs and OHP projectors.

10. Peer learning- Peer learning is encouraged among the students. This is one of the methods adopted for the weaker students. Weak students are assigned to an excellent student who showed better performance in the examination.

11. Enquiry based learning- Community survey, projects and PBL sessions are practiced in the academics.

12. Feedback system: There is a student feedback form in the institute and the students use to give comment about the different aspects of their learning environment. Periodically these feedbacks are collected from the students.

6.3.3 Examination and Evaluation

- **Internal examination:** Is conducted by the college thrice in a year in every academic year and a model exam as per university guidelines. A blue print of the question paper and answer key are made in advance and monitored by curriculum committee.
- The institution uses Peer evaluation, Question bank and internal assessment to ensure the effectiveness of teaching and learning process.
- The institution has a continuous evaluation system by using multiple evaluation strategies to get a cumulative effect on all aspects of teaching learning.
- **Transparency of exams-** Students are evaluated based on the cumulative Clinical Evaluation Proforma. This includes Rating scales, structured evaluation checklists for clinical performance and wide variety of evaluation criteria according to the nature of assignments.
- **Result of internal exam:** Answer papers are assessed, according to the answer key. The result of the examination are announced within 5 days of exam.
- **Result Analysis-** Analysis of student performance has done after every internal and university examination. The Principal and the Heads of Department monitor the performance of the students and remedial action is being ensured for slow learners.

6.3.4 Research and Development

The following are the strategies adopted by the IQAC for research development.

- ✓ A well-equipped research lab has started with all sophisticated materials such as dissertations, e-journals, standardized tools, computers, LCD projector and AV aids. Software such as R stat, SPSS, Epi info, Grammarly, plagiarism checker are being installed.
- ✓ Faculty are sponsored to participate in continuing education programme in research methodology and ethical guidelines in research organized by KUHS.
- ✓ Continuing nursing education in research methodology and biostatistics.
- ✓ Individual and departmental research projects.
- ✓ Faculty are benefited with grants for approved research projects.
- ✓ A Well-functioning institutional ethics committee.
- ✓ Research articles are published in online newsletter.
- ✓ Monitoring the activities of scientific research committee.
- ✓ Ensure the functions of institutional journal club.
- ✓ Encourage research projects of social commitments.
- ✓ Encourage faculty for higher studies. Institute is supporting teachers with study leaves for higher studies - One of the faculty is send for Ph.D. on study leave.
- ✓ Motivating teachers to take research projects and publish in national and international journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library Policy: Well-structured library policy is implemented for the easy availability of books and other scientific resources for students and faculty. Separate section in library for UG students, PG students and faculty. Local area network, photocopier and printer are available in the library.

- A well-equipped **research lab** has started with all sophisticated materials.
- **New arrivals of text books and journals** (printed and e journals).
- Laboratories, ICT based instruments and computers are updated.
- 24 x 7 Internet facility with Wi-Fi is enabled in the campus.

6.3.6 Human Resource Management

As a part of the human resource management the following measures are taken in the college;

- Institution has a well-defined policy for recruitment and selection of faculty and other staff.
- Induction training for newly joined staff.
- Continuous staff development programmes.
- Staff welfare programme include medical insurance, ESI, PF, hostel facilities, staff guest house, cafeteria, leave facilities as per government rules, annual increment as per performance appraisal, annual get together, annual tour, annual sports and arts days.
- **Work assignment of the faculty:** For every faculty, the work assignments for the next academic year is assigned at least 3 months before the starting of the program.
- **Infrastructure and resources:** The management provides all the resources needed for the effective teaching learning activities.
- **Feedback to the faculty:** The head of the institution use to monitor the faculty performance through different strategies; university results, clinical performance of students, peer evaluation, evaluation by departmental head, feedback from students and parents. Based on the feedback received through such measures, the performance of faculty are evaluated. These are again used for the best teacher awards. If any lacunae are noted through these evaluations, the faculty are provided with feedback and prompt remedial measures will be advised.
- **Increments and monetary benefits to the faculty:** After the period of probation, the faculty gets the increment in their salary. Based on the different feedbacks (exceptional) the faculty get special monetary benefits.
- **Regular faculty meetings:** Through regular staff meetings the new decision taken by the management or any change in previous ones are communicated to staff. The faculty are encouraged to give

suggestions regarding the decisions. The institutional decision making is done in a democratic pattern. Each faculty is encouraged to give suggestions during this meeting.

- There is MIMS day celebration for the entire employees of the corporate in every year. All employees are given chances to perform their artistic and academic talents through competitions and stage performances. This event is a celebration where the top level management interacts with all employees and rewards are given for best workers. All employees and their families are invited for dinner in this function.
- **Best Worker Award-** Every year the management provides best worker and chairman's award to the best employee of the MIMS corporate.

6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non-teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the government, university. The recruitment team of the college consists of the Principal, HOD of the concerned department, management nominee and a subject expert. There is a well formulated recruitment policy for the recruitment of the teaching and non-teaching staff that includes a three tier process of written examination, OSCE, oral presentation and personal interview. The faculty who secure a cumulative score above 70% appointed as faculty to the college.

6.3.8 Industry Interaction / Collaboration

Institute is providing opportunity for the students to visit different types of industries like Steel Authority of India Ltd, Government Mental Health Hospital Calicut, Govt. Women and child Hospital Calicut, IQRAA hospital Calicut etc. It is enabling the students to understand the different aspects of occupational health.

6.3.9 Admission of Students

Admission of the students is conducted as per the University norms and government orders. Admission for the government quota students of both UG and PG is done by the LBS. Admission to Management seats are also done as per the University and government norms. Strict transparency and admission rules are adhered by the College.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none">• National Health insurance for the employees.• ESI benefits.• Holidays are given as per the Government rule.• Casual leaves and medical leaves are given as per corporate policies.• There are annual increments for every staff based on performance appraisal and special increment for outstanding performances.• Sabbatical leave for those completing five years.• Leave and registration fee for attending conferences for permanent employees.
Non-teaching	<ul style="list-style-type: none">• Advance salary for contingencies are provided.• There are annual increments for every staff based on performance appraisal and special increment for outstanding performances.• Hostel for the staff if required.• All teaching and non-teaching staff with salary below Rs. 15000 are benefitted from ESI scheme.• Best worker award for outstanding performances.• Staff Tour: A Teaching and non- teaching staff tour is sponsored by the Management every year.
Students	<ul style="list-style-type: none">• Endowments from stakeholders for the best performers.• Fee concession for the economically backward students.• College day celebration.• Graduation ceremony.• Book banking.• Language development programmes.• Different clubs- arts club, nature club, music club, sports club.• Celebration of festivals.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether

Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	INC, KNMC KUHS	YES	Inter departmental heads
Administrative	YES	Aster DM Group	YES	MIMS

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Regular examination schedule for all the courses from the beginning of academic year
- Online question papers: Question paper is available only half an hour before the starting of the examination from online by using password. It is downloaded and the copies are distributed just before examination to the students.
- Online entry of marks for practical examinations and hard copies are send by post.
- Centralized valuation camps for paper valuations.
- University provides photocopy of answer scripts to students on request with a specified fee.
- The results will be announced in the university website.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Institute has well-functioning Alumni. Institute involves the alumni in its activities whenever possible, by inviting them for the special programs of the college. Alumni meetings are conducted in the college regularly. Alumni extends whole hearted support to all the proposals put forwarded by the college management meant for the development of the institution. Alumni donated a photocopier cum printer to the library.

6.12 Activities and support from the Parent – Teacher Association

- Regular PTA meetings are held in the college. PTA meeting schedules for the academic year for each class is prepared in advance. And it is intimated to the parents through post cards from the college. Feedback focused on improvement area of students is taken at the time of the PTA meetings. Parent-Teacher Meetings help to communicate the academic progress of children to the parents. PTA sponsored Rs 5 Lakhs towards research lab.
- PTA sponsors gold medal for best outgoing student

6.13 Development programmes for support staff

- ✓ National Health insurance for the employees.
- ✓ Festival allowance for all permanent employees.
- ✓ Holidays are given as per the Government rule.
- ✓ Casual leaves and medical leaves are given as per corporate policies.
- ✓ Advance salary for contingencies are provided.
- ✓ There are annual increments for every staff based on performance appraisal and special increment for outstanding performances.
- ✓ All teaching and non-teaching staff with salary below Rs 15000 are benefitted from ESI scheme.
- ✓ Best worker award for outstanding performances.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The College is situated in a serene area of Vazhayoor Panchayat as a part of 36 acre land of MIMS Academy, the college is away from heavy traffic and is surrounded by natural beauty with nature's landscape.

- The College is built with maintaining the natural terrain landscape with manicured garden. The college building possess in built fish pond. All these provide the serene environment for learning.
- Regular undertaking of Campus cleaning drives as a part of NSS and Swachh Bharat abhiyaan
- Furthermore, the institution has an active unit of Nature Club under the SNA and the nature club organizes the environmental day celebrations, campus cleaning programmes, eco-friendly activities such as implanting trees and gardens in the campus.
- Biogas plant is available in hostel for utilizing organic waste from the hostel.
- The hospital has secured the state award for its echo friendly activities. Sewerage system is well maintained in the hospital and the treated water is used for cultivation of kitchen garden. Pollution Control Board certification is also awarded to the MIMS Hospital for the last 5 consecutive years.
- The campus is renowned as plastic free campus.
- Installation of solar panel for street light.
- Appreciation of paperless communication.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Pre-departure orientation program by NORKA roots on 16.02.2016.

- Educational retreat to Ooty on 15.04.2016.
- Organised ‘ Self defense workshop’ by Kerala Police women’s cell, Calicut, in collaboration with Axis Bank on 5th March 2016
- NSS residential camp (Survey and Medical camp) conducted at Kakkadampoyil from 10.05.2016- 14.05.2016.
- Observance of International Day of Yoga on 21.06.2016
- Change in college timing from 9.00 to 4.00 pm to 9.00 to 5.00 pm with a lunch break of half an hour in between.
- Allotted a separate parking lot for four wheelers.
- Observed Swachh Bharat Pakhwada on 15.08.2016.
- Journal clubs on every alternate Saturdays by faculty.
- Pre conference Workshop on ‘Test Construction’.
- Release of College Magazine ‘Dyumna 2016’
- National conference on ‘Transforming nursing practice through research and dissemination’.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Nationwide Intensive Cleanliness Drive under Swachh Bharat Mission (SBM)

1. Volunteers cleaned the campus and kept the premises neat and tidy on 9/1/2016.
2. Volunteers provided clean environment and also trained the patients at Government Mental Health Centre, Kuthiravattom, in making broomstick as a part of vocational training on 29/02/2016.

Pre-departure orientation program by NORKA roots on 16.02.2016.

To make our overseas job aspirants (III year and IV year BSc Nursing students) aware about:

1. General job situations abroad
2. To impart essential information relating to visa, emigration rules, and employment contract
3. To alert regarding customs regulations, travel formalities etc.

Educational retreat to Ooty on 15.04.2016.

1. A one day pleasure trip to Ooty for the staff to hangout
2. An amusing brief session on laughter therapy was dealt by Ms.Suguna Bapu, Assistant Professor, MIMSCON.

Organised ' Self-defense workshop' by Kerala Police women's cell, Calicut, in collaboration with Axis Bank on 5th March 2016

1. Highlighting self-defense tactics by experts.
2. To equip the students with the measures to prevent harassment
3. Demonstration and return demonstrations were held.

NSS residential camp (Survey and Medical camp) conducted at Kakkadampoyil from 10.05.2016- 14.05.2016.

1. Camp was organized by NSS with an aim to develop the students through community service.
2. All faculty and NSS Volunteers were actively involved.
3. Health survey done on 11/5/16 and 12/5/16
4. Free Medical camp was organized on 13/5/16.

Observance of International Day of Yoga on 21.06.2016

1. Session taken by Ms. Sumitha J, Assistant Professor, MIMSCON.
2. To aware the students about the importance of Yoga in day to day life.
3. To familiarize regarding some of the yogic postures through demonstration and Powerpoint presentation.

Observed Swachh Bharat Pakhwada patronized by Ministry of Environment, Forest and climate change on 15.08.2016.

1. Swachh Bharat pledge was taken by all faculty, non-teaching staffs and students in the college.
2. An informative session by Ms. Sumitha J, Assistant Professor, MIMSCON on “Personal Hygiene and its importance in daily life” was held for the students.
3. Campus cleaning program was held in the afternoon by all students and staff.
4. Chlorination of well and cleaning the pond also was undertaken.

Journal clubs on every alternate Saturdays by faculty

1. Informative session on various topics including research studies.
2. Time scheduled for journal club presentation is from 1.30-2.00pm, every alternate Saturday.

Pre conference Workshop on ‘Test Construction’.

1. Chief guest for the day was Dr, Harish pillai, CEO, Aster Medicity, COCHIN and cluster head Kerala.
2. Approximately 100 delegates attended the workshop.
3. Four educational sessions were held in the morning, which was followed by practical sessions on test construction involving all the participants.

Release of College Magazine “Dyumna 2016”

1. Release of College magazine ‘Dyumna 2016’ was held on 31 august 2016.
2. The magazine was released by Dr. Assumabeevi TM, Joint Director, MIMS academy and Principal, College of nursing.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1) **Clinical Competence Enhancement Program (CCEP)** – to equip the students to excel in their clinical competence through following steps:

- a. Classifying all nursing procedures which the student will be able to perform independently or under supervision or will be able to understand through observation.
- b. Providing an arena for the students to practice the procedures as per the classification norms.
- c. Reducing the degree of supervision as the student’s confidence increase at the same time keeping an eye on the patient’s safety.

2) **Master Teaching Schedule**

Early preparation of a dated master teaching plan, to ensure completion of classes on time, thereby providing adequate time for revision.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Regular undertaking of Campus cleaning drives as a part of NSS and Swachh Bharat abhiyaan.
- Environment cleaning and training of patients at Government Mental Health Centre, Kuthiravattom, as a part of Nationwide Intensive Cleanliness Drive under Swachh Bharat Mission.
- Chlorination of well and cleaning the pond undertaken.

7.5 Whether environmental audit was conducted? Yes \ No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

ACADEMIC SWOT ANALYSIS

STRENGTH

PhD faculty:

- ✓ The Head of the department of the Child Health Nursing department is PhD holder and is the Principal of MIMS College of Nursing, Joint director of MIMS academy and approved guide by INC PhD consortium & KUHS.
- ✓ The Head of the department of the medical surgical nursing department is currently pursuing PhD in Manipal College of Nursing.
- ✓ The Head of the department of the Psychiatric Nursing department is currently pursuing PhD under Bharathiar University.
- ✓ The faculty of the Child Health Nursing department are currently pursuing PhD under Himalayan University.
- ✓ The faculty of the Medical Surgical and Community Health Nursing department are currently pursuing PhD under INC consortium.

-One of the faculty of Medical Surgical Department is an M. Phil Holder

-Well-furnished and fully functional laboratories – FON lab, advanced nursing lab,

Community health nursing lab, MCH lab, Pediatric lab with adequate number of simulator mannequins and articles.

-‘Compilation of Research Tools’ and a ‘Research Problem

Bank’ prepared by each department for the Research Lab inaugurated on Dec 2016.

High class clinical facilities:

- ✓ MIMS is the first multi-specialty hospital accredited by National
- ✓ Accreditation Board for Hospitals and Health Care Providers (NABH).
- ✓ It has state of art super specialty areas which serves as an asset as well as
- ✓ learning for its learners

PG programme:

o Conducting PG programme under all five specialties

o Ongoing PG research studies:

- ✓ NSDC courses & HSSC programmes are running by the institution.
- ✓ Updated files, faculty handbook, pre-planned academics, work plan, NCS software.
- ✓ Multiple Evaluation strategies (including online journals) through college and undertaking microteaching and conducting clinical written examination
- ✓ Conducting academic counselling, identification of slow learners and peer teaching activities.
- ✓ Strict adherence to the master time table and subject plan.
- ✓ Periodically organised PTA meetings for keeping the parents well informed regarding the student’s status, in addition to the sending of progress report.
- ✓ Observes national days of importance related to concerned specialty.
- ✓ Conduct regular department meetings, faculty meetings and journal clubs.
- ✓ Organizing revision classes for the students before attending the university examination.
- ✓ College and hospital library have adequate number of books in all specialties.
- ✓ Access to journals (including online journals) through college and Hospital library.
- ✓ Faculty regularly attending CNE programs
- ✓ Department wise Faculty Research
- ✓ Absorbing new faculty through a precise and filtered recruitment system comprising of a written exam, OSCE, PPT presentation and interview.
- ✓ MSc nursing students pursuing clinical practice at MIMS Hospital work for a 6 hour shift with stipend taking up the patient assignment.

Weakness:

Lack of availability of new faculty competent enough to clear through the crucial recruitment procedure.

Opportunities:

- ✓ Ample opportunities for the students to keep up to the standards of the profession than compared to most of the other colleges.
- ✓ Elaborate career opportunities for the students as well as the faculty in DM group worldwide
- ✓ Ample opportunities for attending and organising conference, training courses and thereby progress towards career development.
- ✓ Patient assignments are given according to the level of student.
- ✓ Integration between theory and practice.
- ✓ Fund is being provided by the institution for conducting departmental researches.
- ✓ Institution encourages faculty for attending professional conferences and scientific paper presentation.
- ✓ More of hands on experience in clinical labs with OSCE.
- ✓ PhD study leave.

Threats:

- ✓ Decreasing number of PG admissions.
- ✓ Delayed university exams and results.
- ✓ Decline in the quality of students taking admission compared to previous batches.
- ✓ Turnover of teaching faculty.
- ✓ Increased challenges and demands from society.

Administrative SWOT Analysis:**Strength:**

- 1) Easy retrieval of Files by systematic arrangement of files with Identification.
- 2) Introduction of NCS for data updation and retrieval.
- 3) Security out pass for restricting the flow of vehicles and visitors.
- 4) Introduction of Hostel visitors ID card for restricting the flow of visitors to Hostel.
- 5) Maintenance register for updating the maintenance work carried out.
- 6) Introduction of Biometric system for tracking the employee's attendance.
- 7) Allotment of spacious parking lot.
- 8) Purchase of new vehicles for facilitating smooth transportation.

Weakness:

- 1) Electrical Store room need to be arranged properly.
- 2) Solar lamps need to be corrected after the work of check dam completed.

Opportunity:

- 1) By the support of ECS, data retrieval can be made more efficiently.
- 2) Cultivation of available land may avoid the growth of unwanted plants and weeds inside the campus.

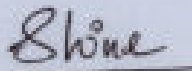
Threats:

- 1) Voltage Fluctuation results in equipment failure-solution required.

8. PLANS OF INSTITUTION FOR NEXT YEAR

- Conferences / workshops on research methodology.
- Evidence Based Nursing Unit.
- Experiential learning to enhance the clinical skill of the students
- Community survey for screening the infectious diseases and nutritional deficiencies.
- HSSC certificate courses – Diabetic technician / cardiac technician / CSSD technician.
- Training of faculty for preparing certificate courses under HSSC.
- Observance of national important days.
- Free special medical camp
- Mass health education programmes
- New Lightener arrester.
- New Water cooler.
- Increasing hostel capacity.
- New photocopier machine

Name: Ms Shine Thomas



Signature of the Coordinator, IQAC

Name: Dr Assuma Beevi. T. M



Signature of the Chairperson, IQAC

ANNEXURES

ANNEXURE	ITEM
I	ACADEMIC CALENDAR
II	MASTER ROTATION PLAN i. B.Sc. Nursing ii. M.Sc. Nursing
III	ALUMNI FEEDBACK
IV	EMPLOYER FEEDBACK
V	PARENTS FEEDBACK
VI	STUDENTS FEEDBACK
VII	BEST PRACTICES

MIMS COLLEGE OF NURSING
ACADEMIC CALENDER 2016–2017

2016 AUGUST						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2016 SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

	Independence Day
	III B.Sc (N) I Sessional exam
	Orientation programme I B.Sc (N)

	Holidays
--	----------

2016 OCTOBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31					1
2	3	4	5	6	7	8
9	10 *	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

2016 NOVEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

	Gandhi Jayanthi
	I & IV B.Sc (N)I Sessional exam
	Holidays
*	World Mental Health Day

	I,II M.Sc & II, III B.Sc : Sessional Exam
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MIMS COLLEGE OF NURSING
ACADEMIC CALENDER 2016–2017

2016 DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1*	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

*	World AIDS Day
	Holiday

2017 JANUARY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	I & IV B.Sc (N): Sessional exam
	Republic day

2017 FEBRUARY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

	II M.Sc & II B.Sc: Sessional exam
--	-----------------------------------

2017 MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28*	29	30	31	

	II & III B.Sc: Sessional exam
*	World Hepatitis Day

MIMS COLLEGE OF NURSING
ACADEMIC CALENDER 2016–2017

2017 APRIL						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7*	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

2017 MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	I M.Sc (N): Sessional exam
	Holiday
*	World Health Day

	I & II B.Sc (N): Sessional exam
	Holiday + NSS Residential camp

2017 JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2017 JULY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

	II M.Sc(N)&IVB.Sc(N):Sessional exam
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	I M.Sc(N): Sessional exam
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MIMS COLLEGE OF NURSING

MASTER ROTATION PLAN 2016 - 2017

COURSE	JUL		AUG		SEP		OCT		NOV		DEC		JAN		FEB		MAR		APR		MAY		JUNE		JUL																												
	18-23	25-30	01-06	08-13	15-20	22-27	29-03	05-10	12-17	19-24	26-01	03-08	10-15	17-22	24-29	31-05	07-12	14-19	21-26	28-03	05-10	12-17	19-24	26-31	02-07	09-14	16-21	23-28	30-04	06-11	13-18	20-25	27-04	06-11	13-18	20-25	27-01	03-08	10-15	17-22	24-29	01-06	08-13	15-20	22-27	29-03	05-10	12-17	19-24	26-01	03-08	10-15	17-22
FIRST YEAR BSc.			Orientation	Theory Block		Vacation	Theory Block		Sessional Exam 1		Theory Block				Sessional Exam 2		Clinical Practice						Vacation	Theory Block	Sessional Exam 3		Crash Course				Model Exam																						
SECOND YEAR BSc.	Theory Block			Vacation	First Year Revision	Preparatory Holidays		1st year University Exam		Theory Block	Sessional Exam 1	Surgical Nursing Clinical		Vacation	Surgical Nursing Clinical		Sessional Exam 2		Medical Nursing Clinical		Community Posting Holidays	Community Posting	Vacation	Community Posting	Sessional Exam 3	Medical Nursing Clinical				Crash + Model Exam																							
THIRD YEAR BSc.	Theory Block		Sessional Exam 1	Theory + II nd Year Revision		Second Year Revision + Preparatory Holidays		Preparatory Holidays		II nd year University Exam		Theory Block		Sessional Exam 2		Child Health Nursing or Medical Surgical Nursing		Mental Health Nursing		CHN Psychiatry	Observational Visit	CHN or MSN	Sessional Exam 3		Child Health Nursing or Medical Surgical Nursing		Vacation	Child Health Nursing or Medical Surgical Nursing		Research project Work	Crash Course	Model Exam																					
FOURTH YEAR BSc.	Theory Block			III rd Year Revision	Vacation	III rd Year Revision	III rd year University Exam		Sessional Exam 1		Theory Block		Child Health Nursing or OBG														Sessional Exam 2	ADMIN POSTING	Vacation	Theory Block	Sessional Exam 3	NSG EDUCATION	Crash Course	Model Exam																			

Signature of the Principal



MIMS COLLEGE OF NURSING

MASTER ROTATION PLAN 2016 - 2017

COURSE	OCT			NOV			DEC			JAN			FEB			MAR			APRIL			MAY			JUNE			JULY			AUG			SEP			OCT																	
	03--08	10--15	17--22	24--29	31--05	07--12	14--19	21--26	28--03	05--10	12--17	19--24	26--31	02--07	09--14	16--21	23--28	30--04	06--11	13--18	20--25	27--04	06--11	13--18	20--25	27--01	03--08	10--15	17--22	24--29	01--06	08--13	15--20	22--27	29--03	05--10	12--17	19--24	26--01	03--08	10--15	17--22	24--29	31--05	07--12	14--19	21--26	28--02	04--09	11--16	18--23	25--30	02--07	09--14
FIRST YEAR MSc.	Theory Block			Sessional Exam 1			Nursing Education			Nursing Education (28/11) & Advanced Nursing Practice (1/12 to 31/12)			Clinical Speciality 1			Nursing Research			Sessional Exam 2			Clinical Speciality 1			Sessional Exam 3			Advanced Nursing Practice			Theory Block			Crash Course			Model Exams			Preparatory Leave			University Exams											
				Sessional Exam 1			Nursing Education						Sessional Exam 2						Sessional Exam 3						Theory Block						Crash Course			Model Exams																				
				Sessional Exam 1			Nursing Education						Sessional Exam 2						Sessional Exam 3						Theory Block						Crash Course			Model Exams																				
	Theory Block			Sessional Exam 1			Nursing Research			Clinical Speciality			NSG Administration			Clinical Speciality			Sessional Exam 3						Clinical Speciality			Revision			Study Leave			University Exams																				
																																								Sessional Exam 1			Sessional Exam 2			Sessional Exam 3								
																																								Sessional Exam 1			Sessional Exam 2			Sessional Exam 3								
	SECOND YEAR MSc.			Theory Block			Sessional Exam 1			Nursing Research			Clinical Speciality			NSG Administration			Clinical Speciality						Sessional Exam 3			Clinical Speciality			Revision			Study Leave			University Exams																	
																																											Sessional Exam 1			Sessional Exam 2			Sessional Exam 3					
																																											Sessional Exam 1			Sessional Exam 2			Sessional Exam 3					

Signature of the Principal

Curriculum Change- Feedback from Alumni

Result of survey conducted by MIMS CON among our Alumni so as to provide better experience for our students and Alumni.

(2015-2016)



Index

Part 1- Basic Demographic Information

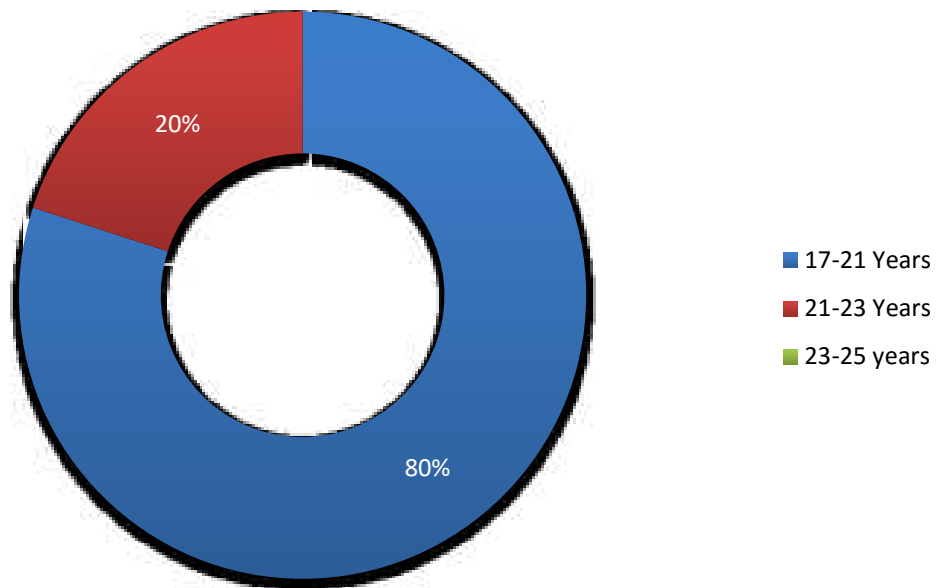
Part 2- Assessment of programme needs

Part 3- Assessment of conditions and attitudes

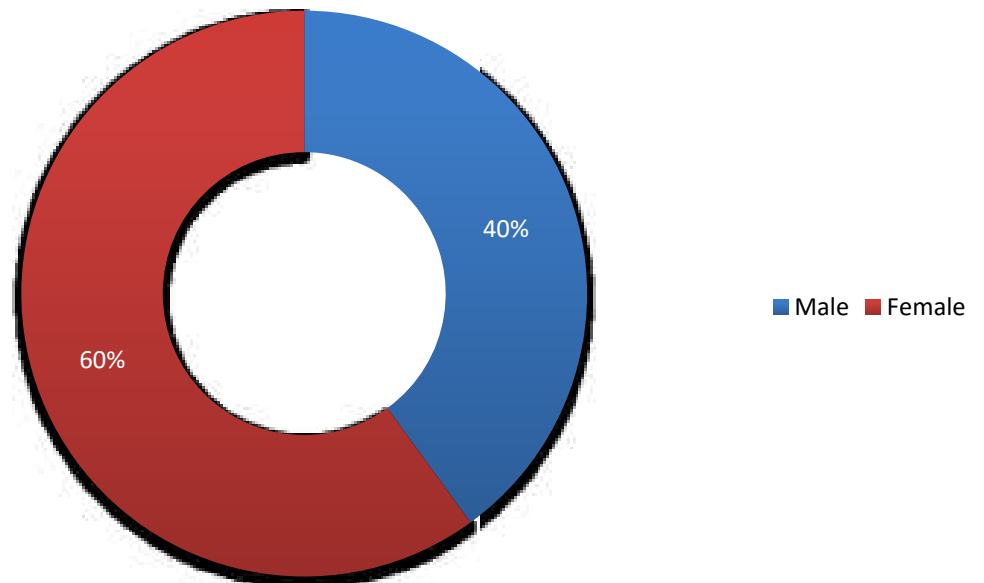
Part 1- Basic Demographic Information

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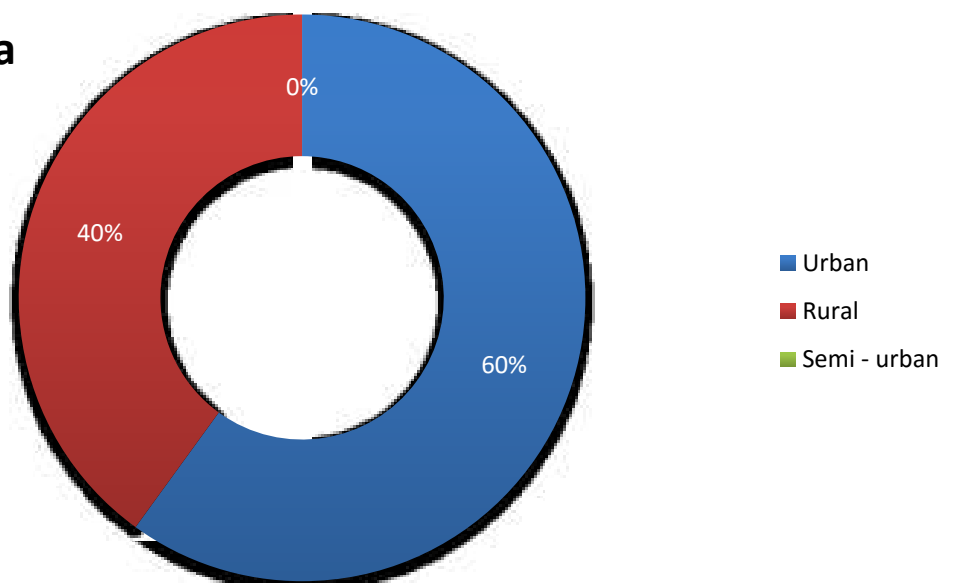
Age Group



Sex

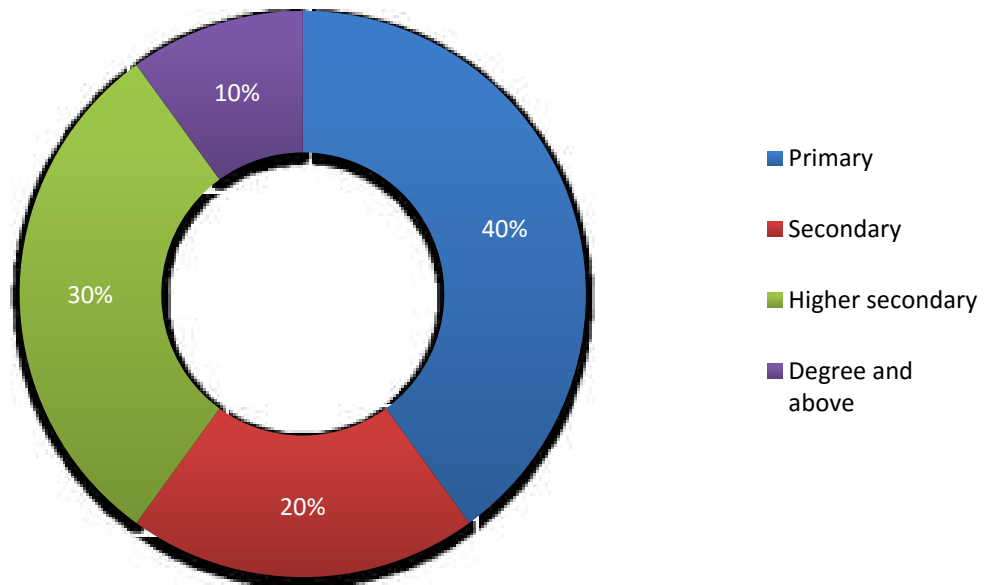


Type of Domicile Area

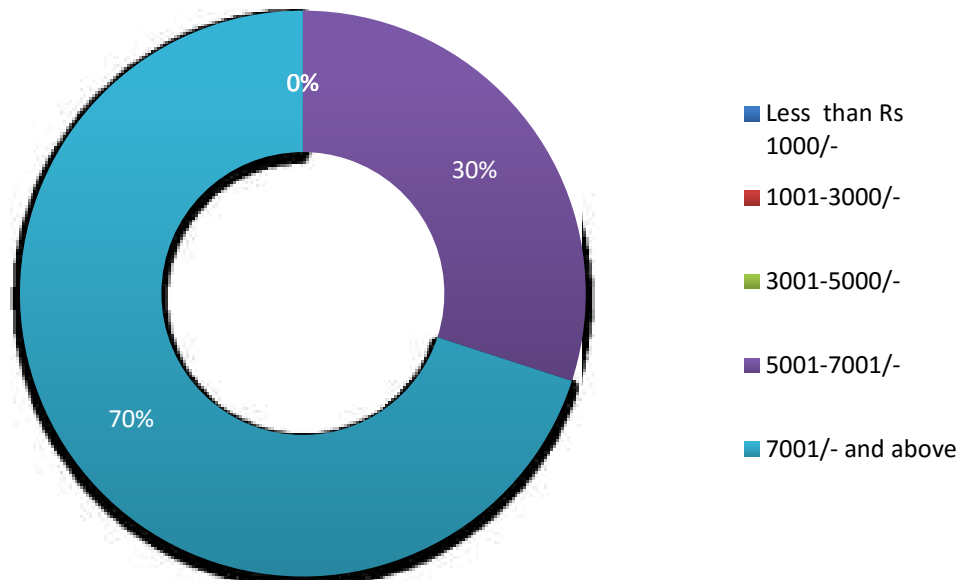


Part 1- Basic Demographic Information

Education of parents



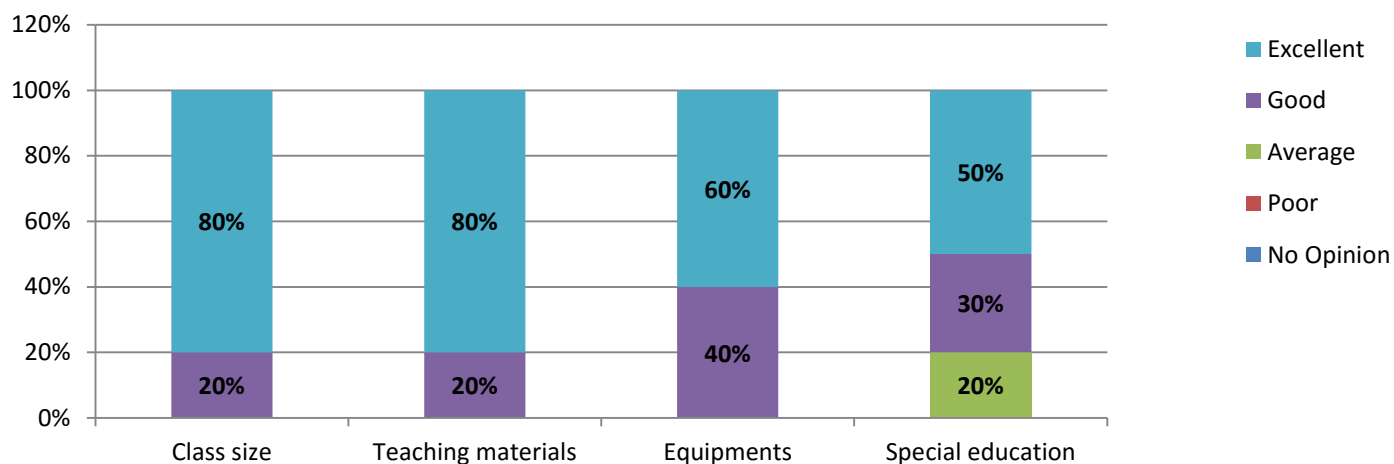
Income of parents



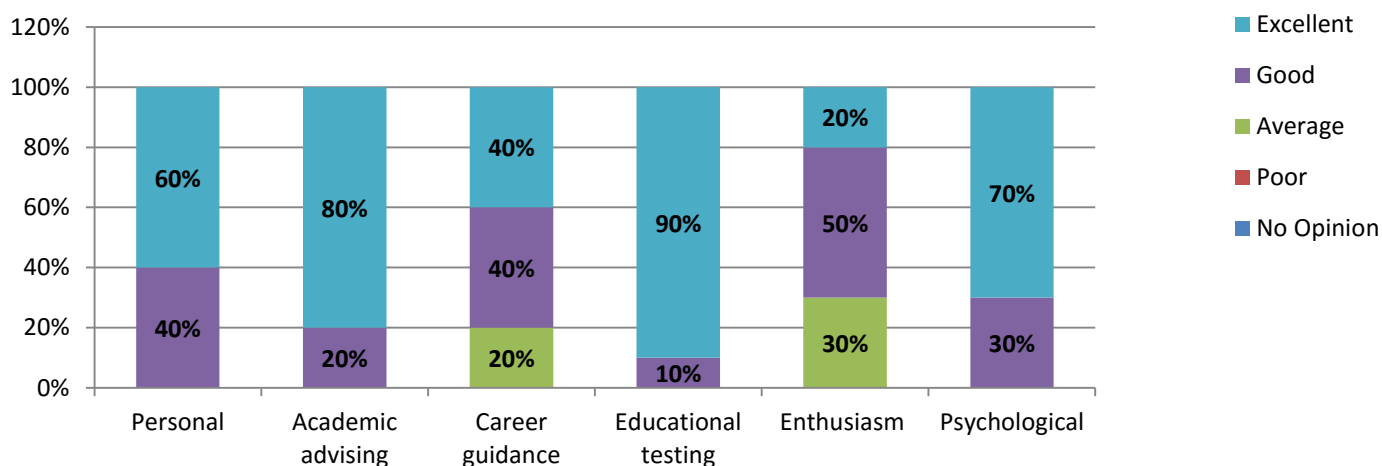
Part 2- Assessment of Programme Needs

Part 2- Assessment of programme needs

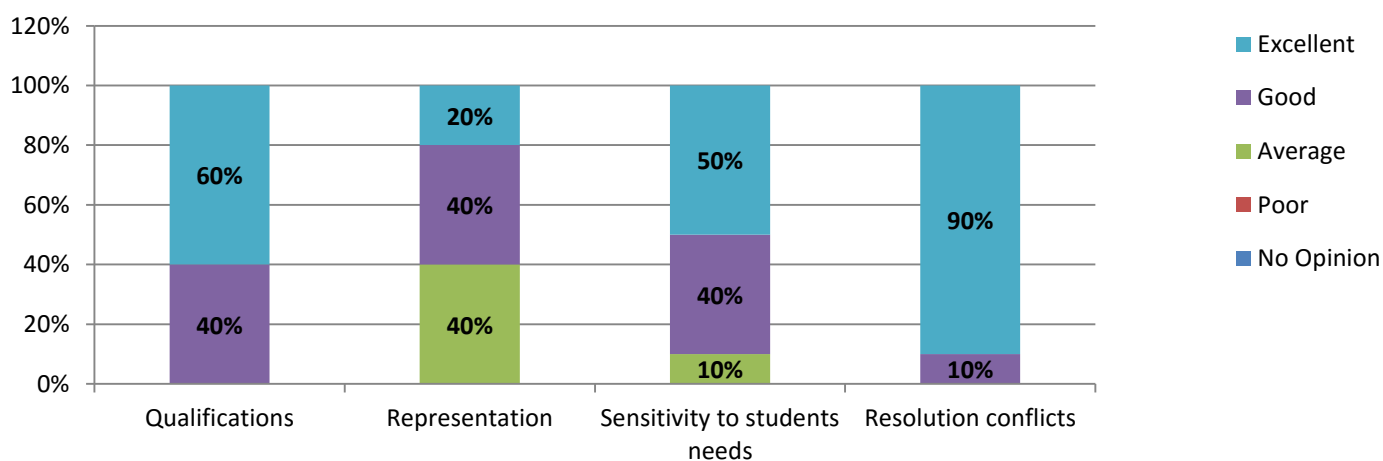
Instruction



Counseling

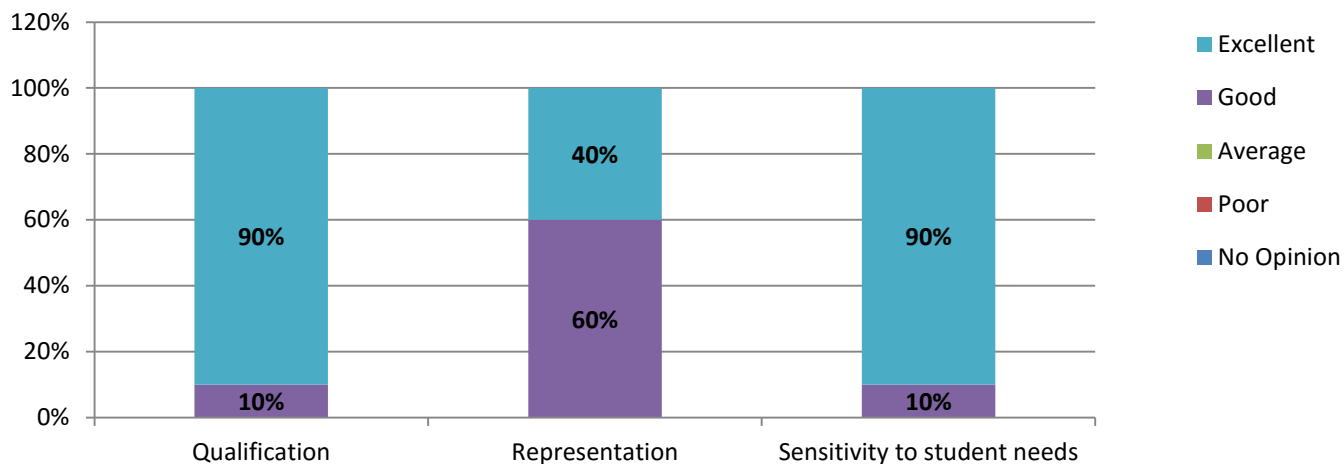


Administrators

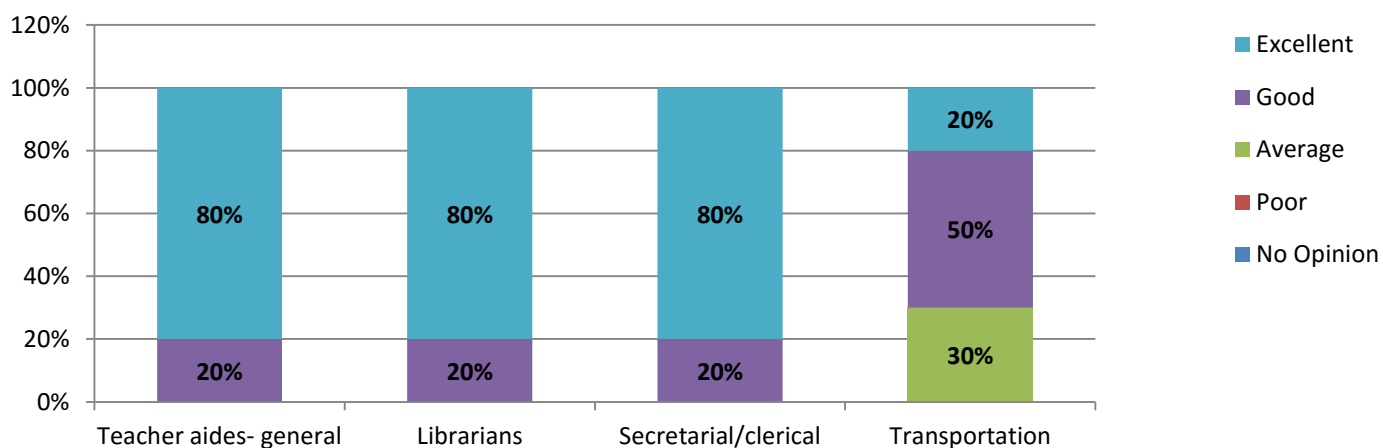


Part 2- Assessment of programme needs

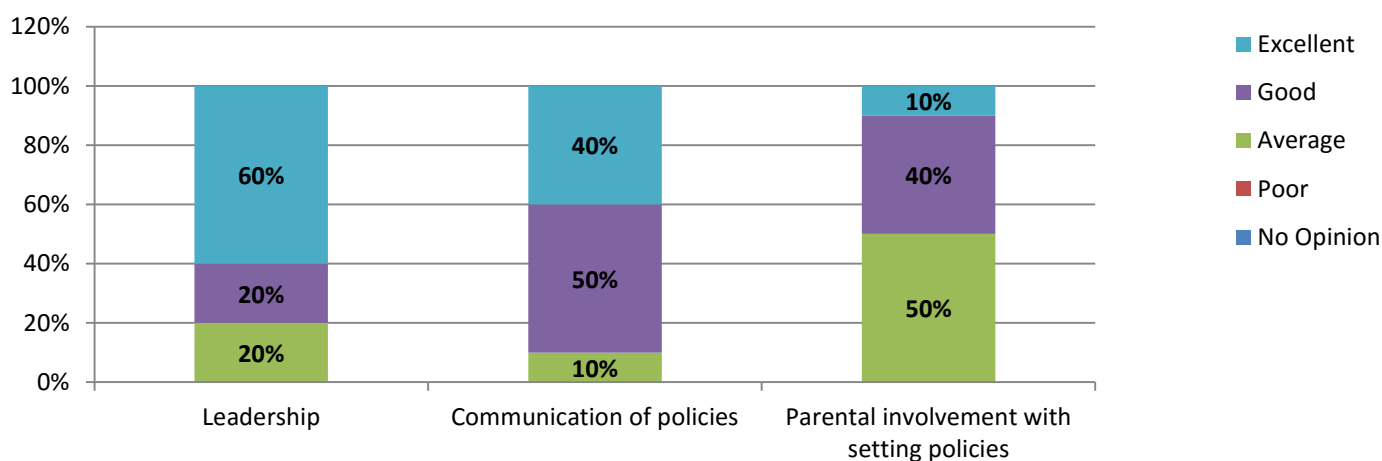
Teachers



Other personnel

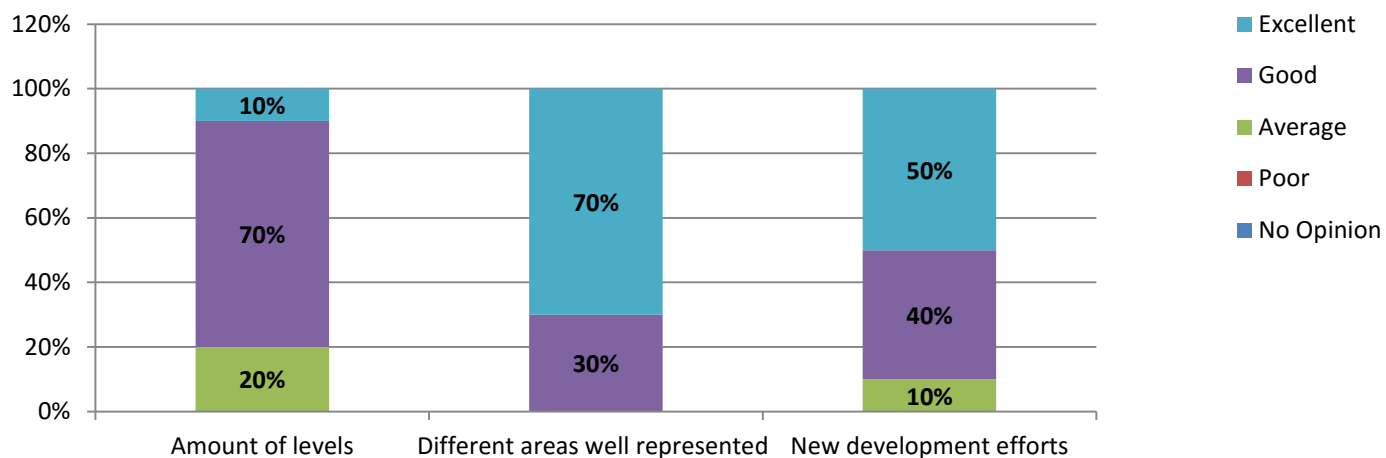


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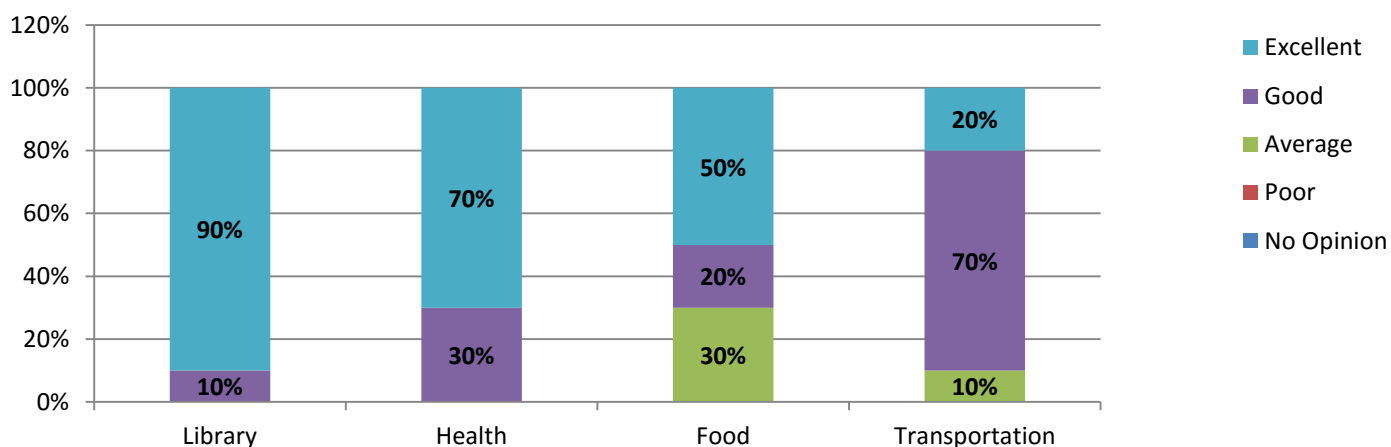


Part 2- Assessment of programme needs

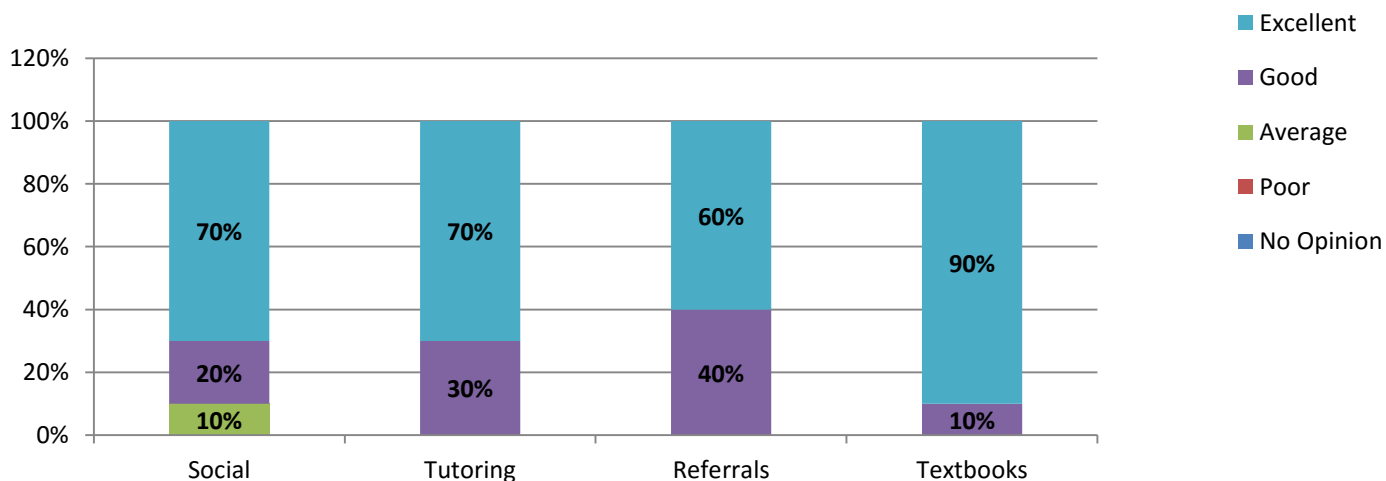
Funding



Services

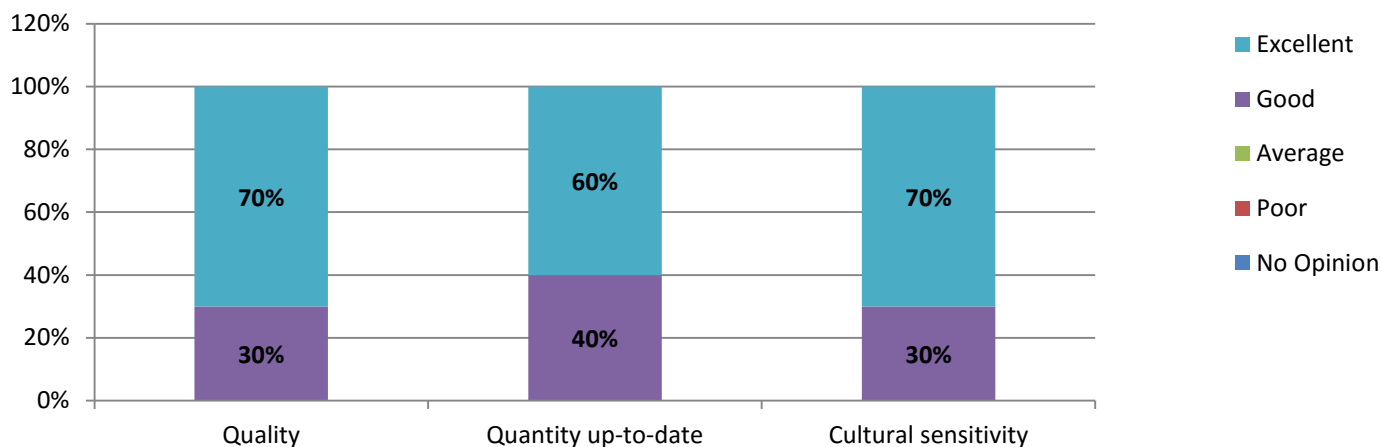


Services

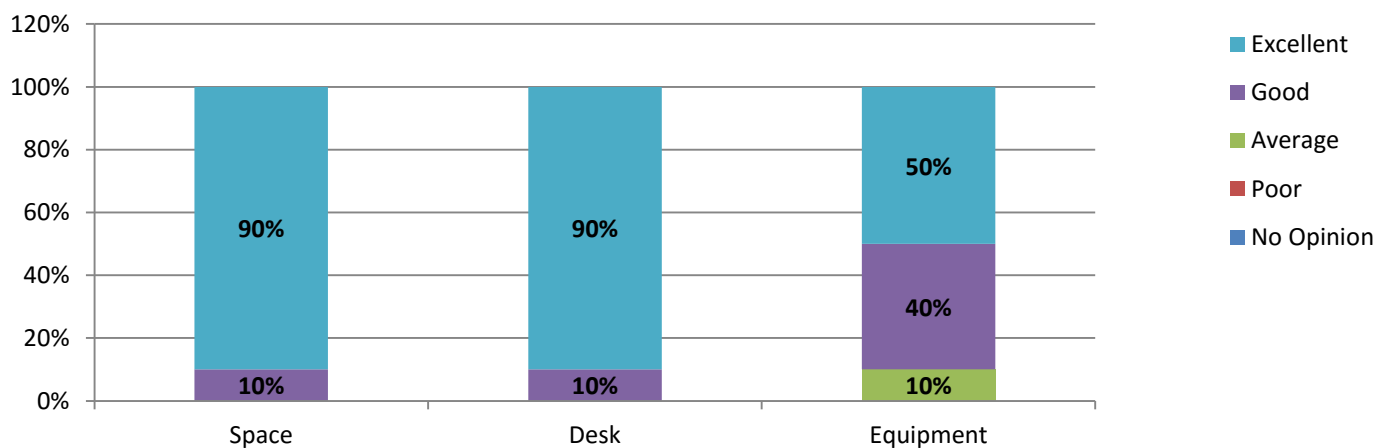


Part 2- Assessment of programme needs

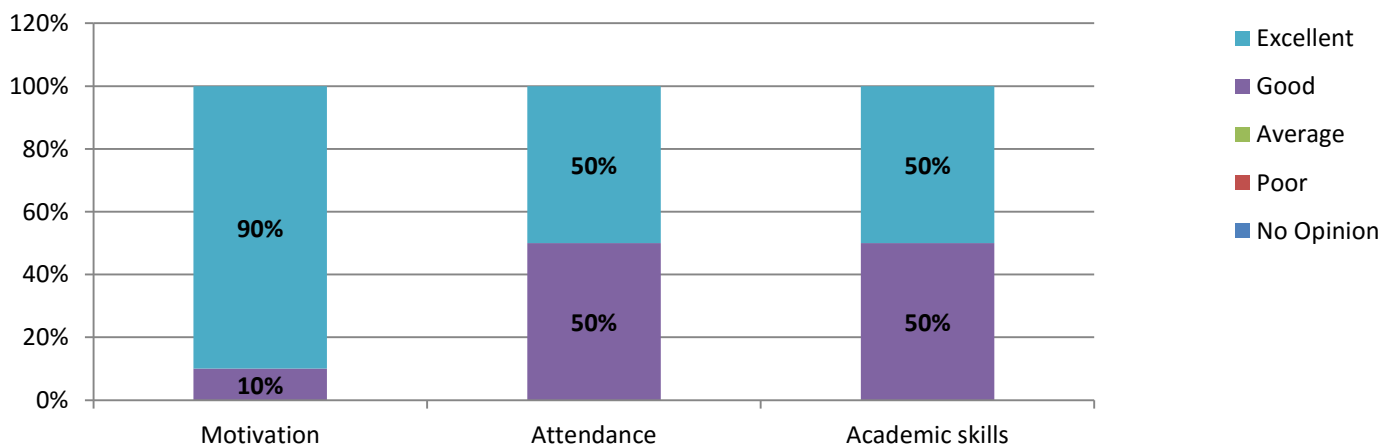
Services



Facilities



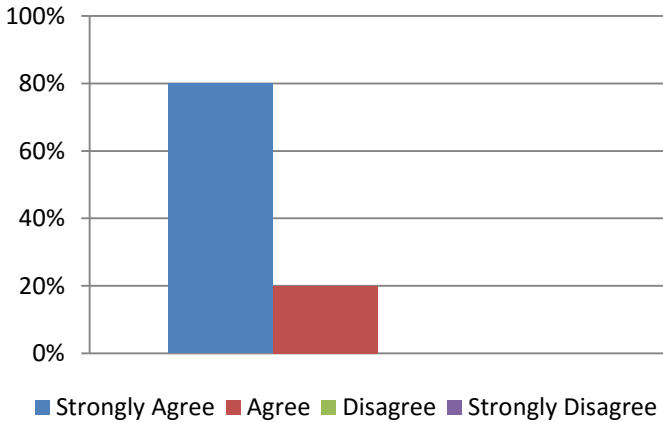
Students



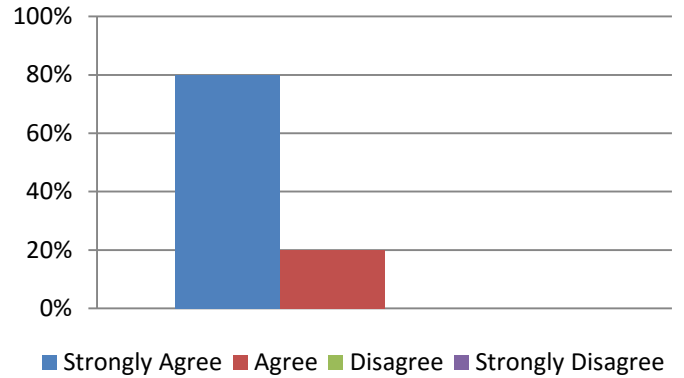
Part 3- Assessment of Conditions and Attitudes

Part 3- Assessment of conditions and attitudes

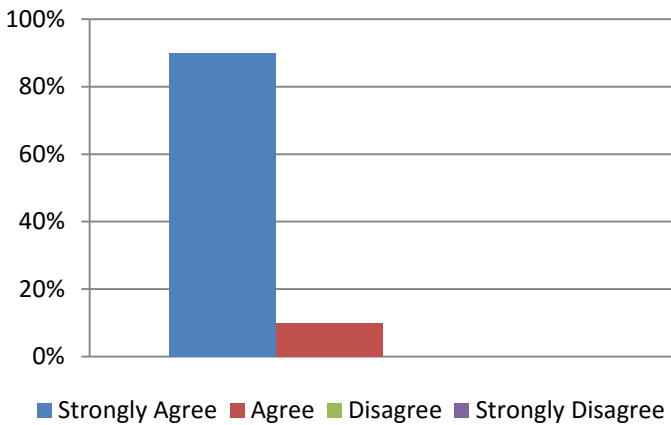
Parental involvement with the college is encouraged



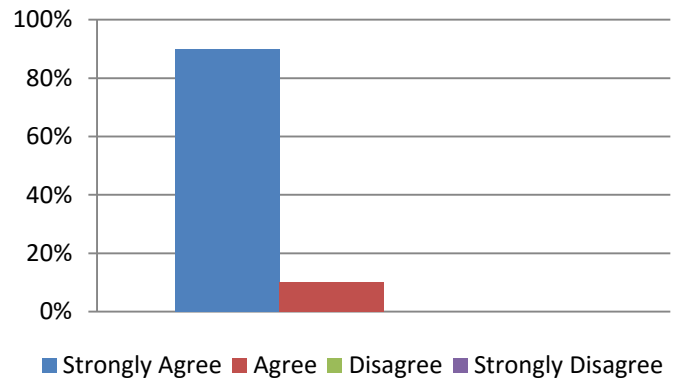
Educational goals are communicated to the staff and students



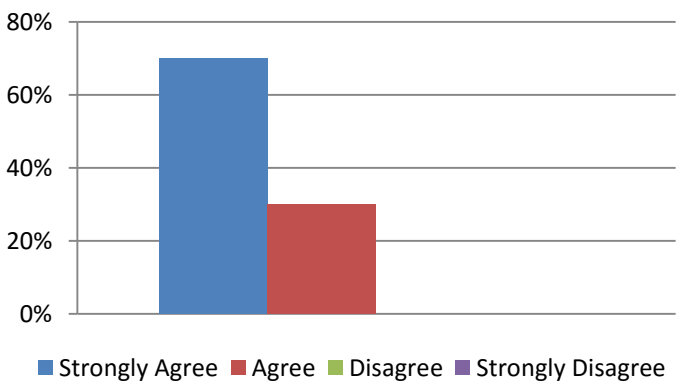
Students' needs are assessed every year



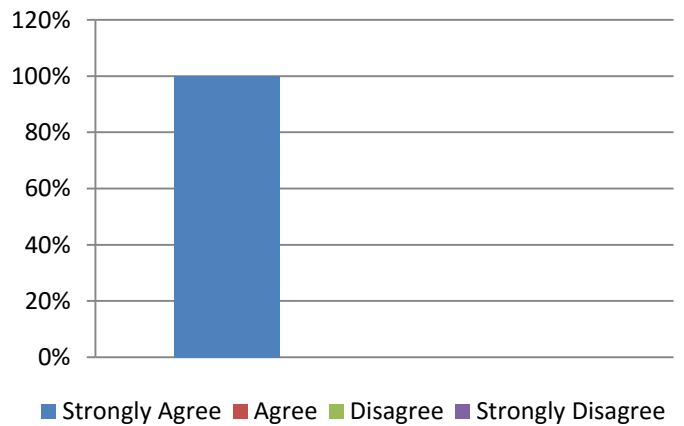
There is a need for curriculum that reflects a more accurate picture of culture and history



Educational staff should be more aware of student's educational difficulties

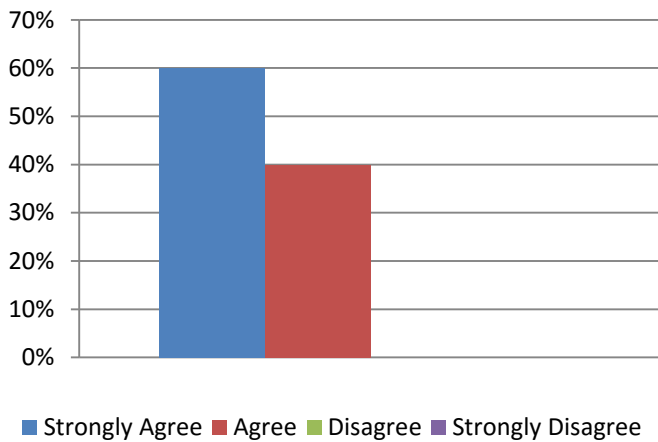


Student contact with community should be part of the curriculum

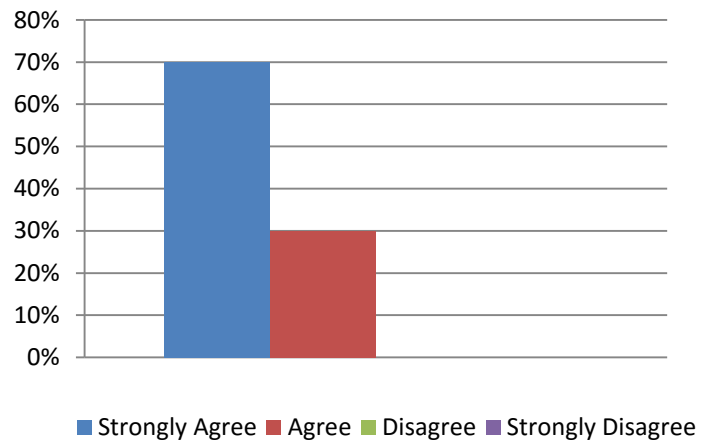


Part 3- Assessment of conditions and attitudes

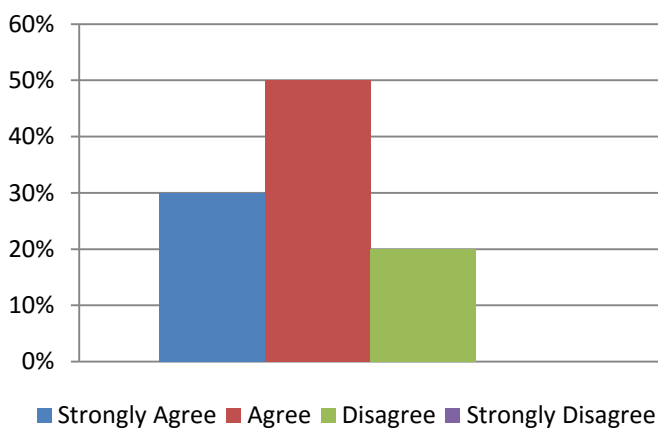
Curriculum represent a positive image of history and culture



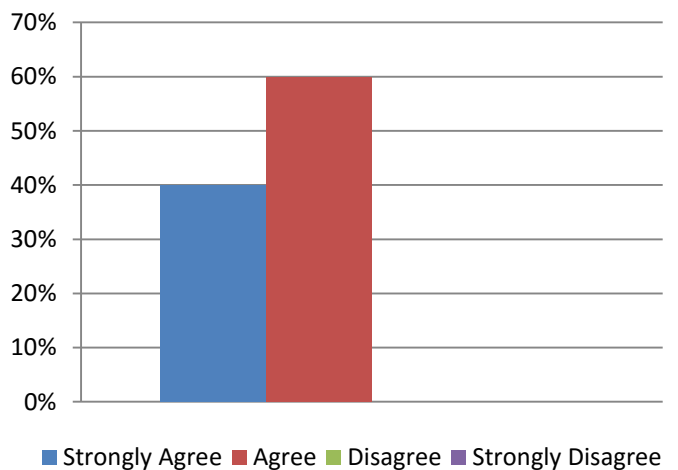
Students need counselling for career and continued education



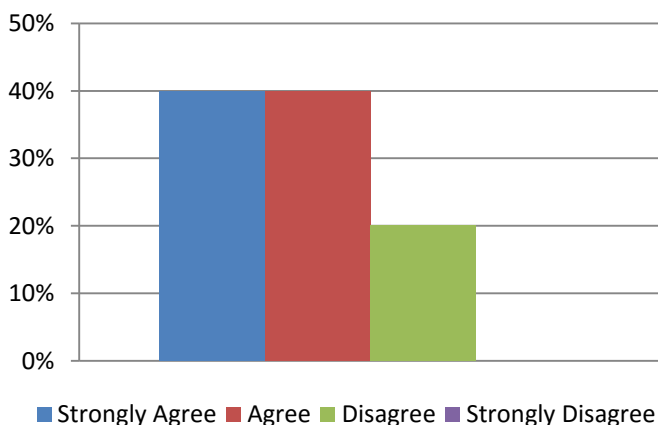
The college provides adequate follow up of drop out students



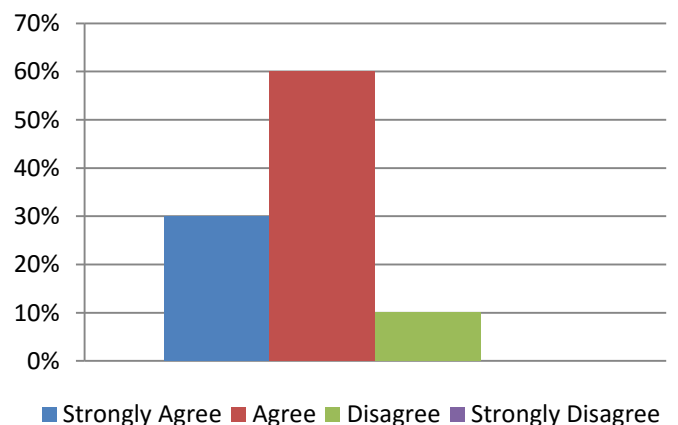
The college provides programme



Special services for gifted students

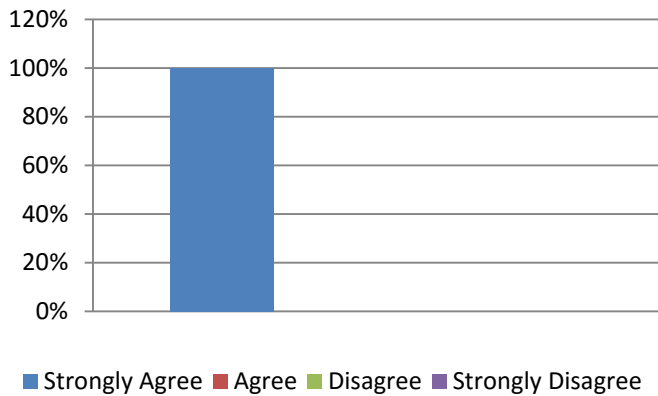


Parent teacher communication could be improved

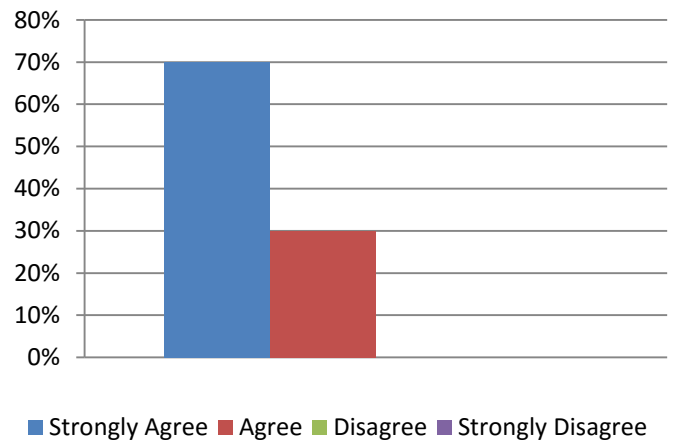


Part 3- Assessment of conditions and attitudes

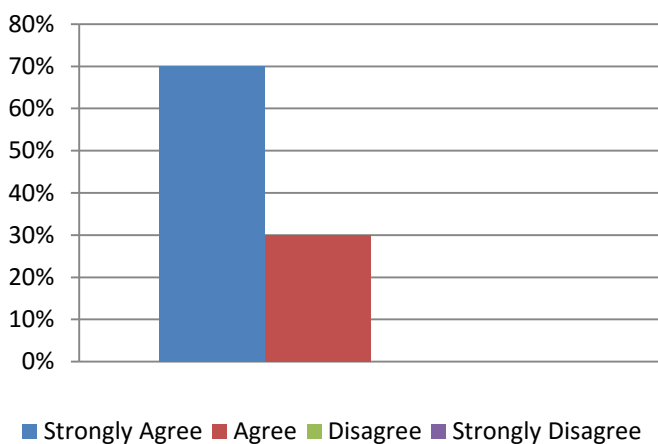
Teacher encourage student the concept of self-worth and cultural pride



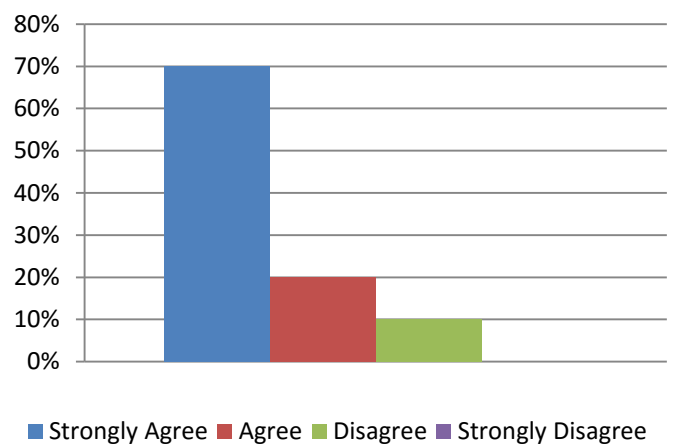
Extracurricular activities are available equally to the all student



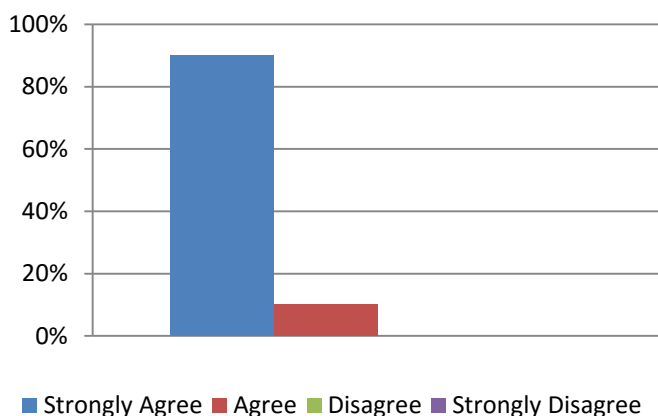
Parents and students should be told more about their rites



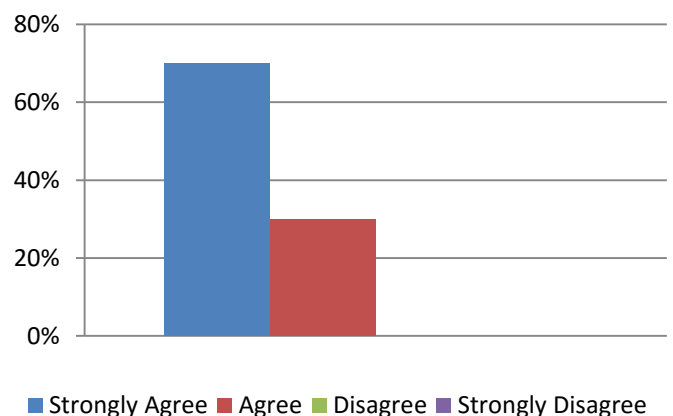
Students are given to assess the curriculum and teachers



The college curriculum is adequately preparing students for leadership with in the community

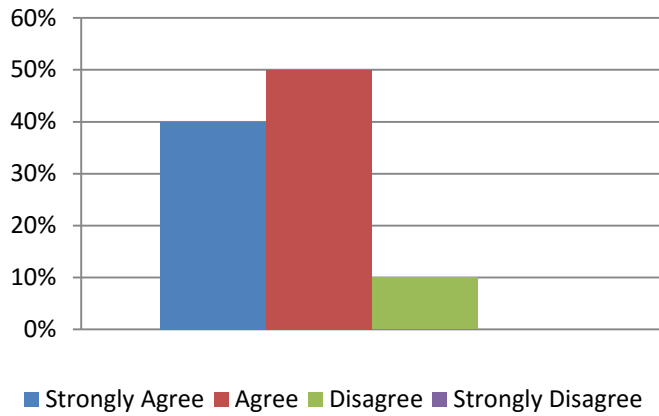


The college curriculum is adequately preparing student for skills needed in the dominant society

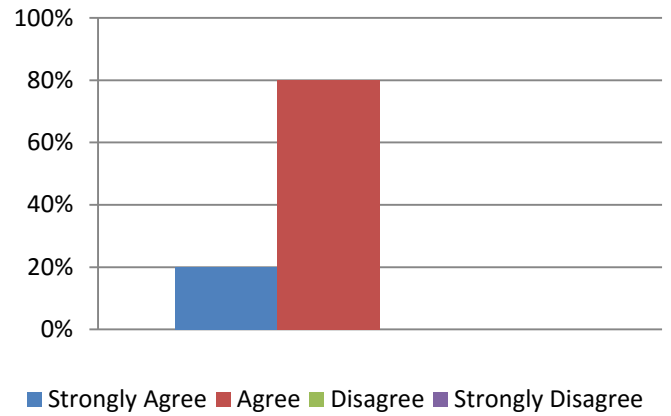


Part 3- Assessment of conditions and attitudes

The curriculum is sufficient to meet the development of core competencies laid down by the college for graduates



The present curriculum structure is adequate to impart values ethics practice guidelines for nurses



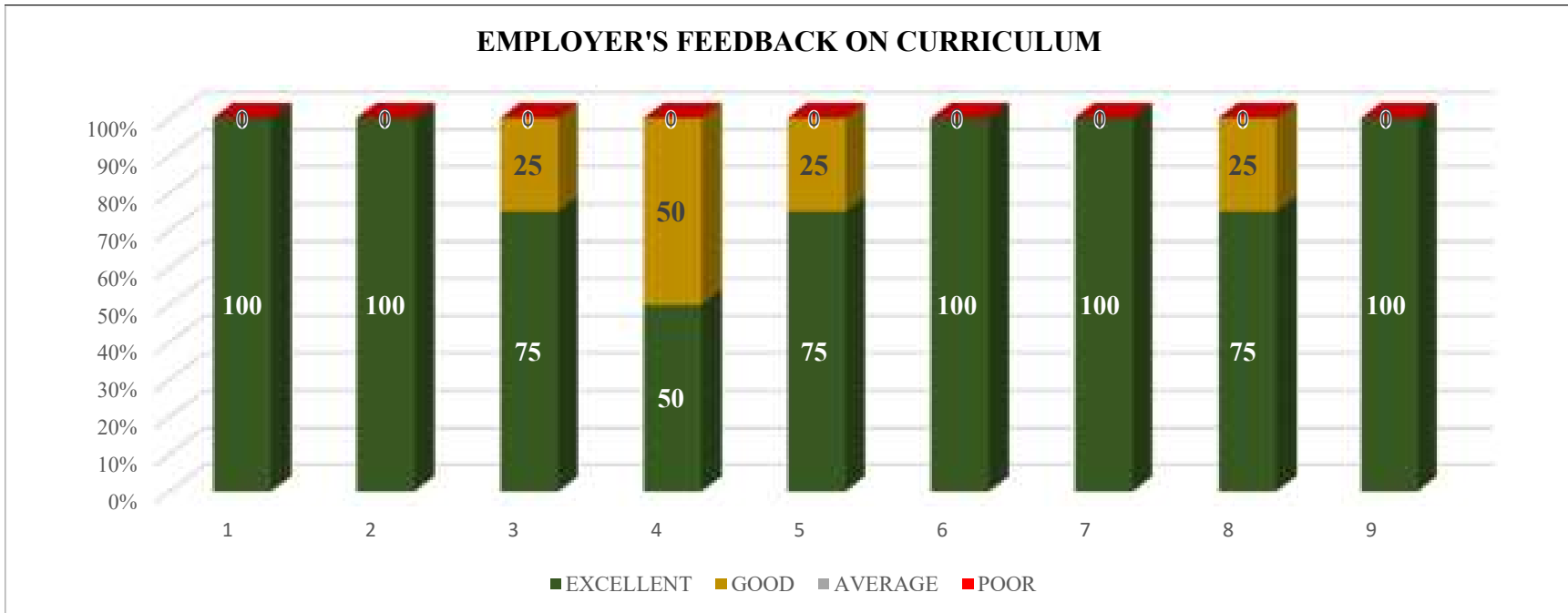
Notes



Vadakkedath Paramba, Vazhayoor,
Near Ramanattukara, Malappuram District,
Puthukode, Kerala 673633



MIMS COLLEGE OF NURSING
EMPLOYER'S FEEDBACK ON CURRICULUM
2015-2016



1. Appropriateness of the content
2. Significance to professional lives
3. Appropriateness of scientific materials
4. Engagement of students
5. Opportunities for discussion

6. Assessment of students and teachers
7. Variety of formal and informal assessments
8. Strategies to meet all kinds of students
9. Alignment with KNMC and INC

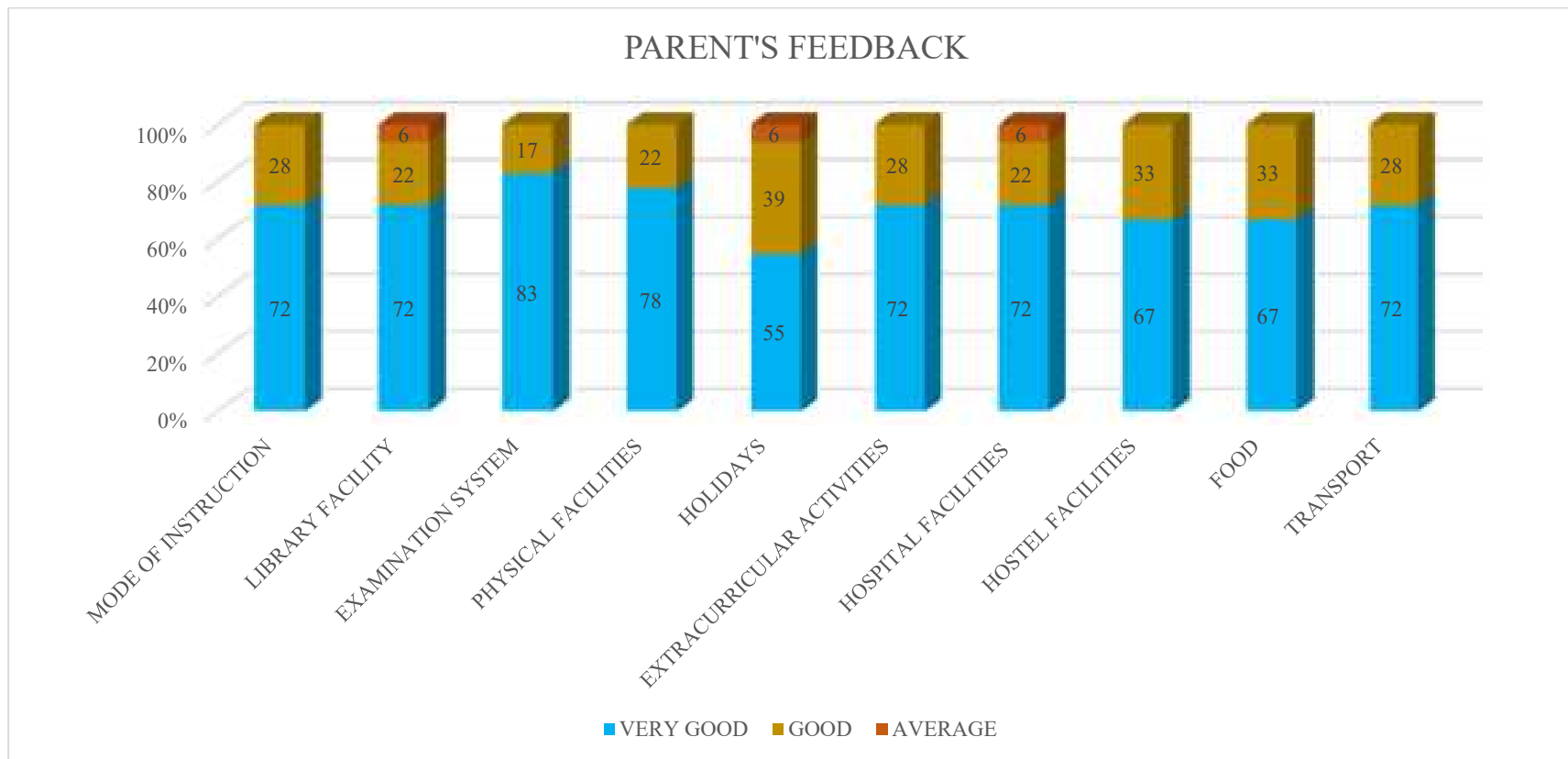
Signature of the Principal, MIMS CON



MIMS COLLEGE OF NURSING

PARENT'S FEEDBACK

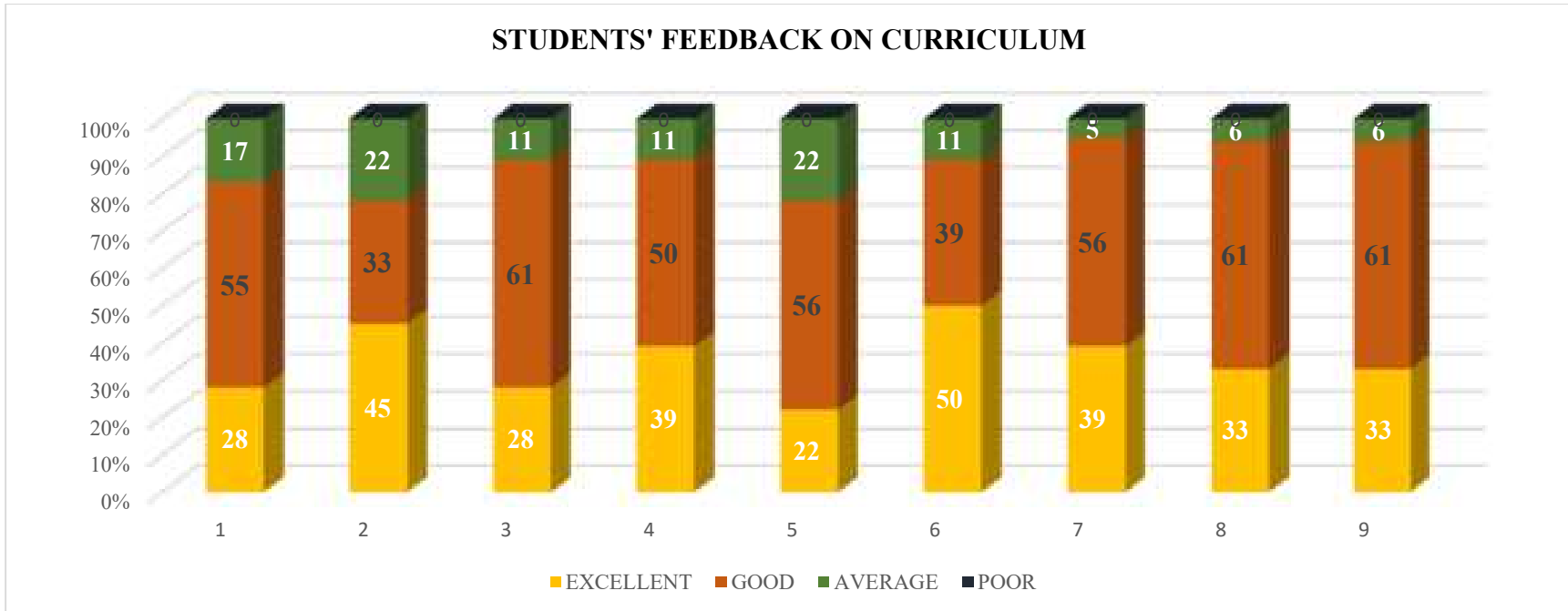
2015 - 2016



Signature of the Principal, MIMS CON



MIMS COLLEGE OF NURSING
STUDENTS' FEEDBACK ON CURRICULUM
2015-2016



1. Depth of course content
2. Extend of coverage of content
3. Applicability to real life situations
4. Learning value
5. Teaching learning material

6. Clarity and relevance of reading material
7. Additional resources
8. Effort taken by student
9. Overall rating

Signature of the Principal, MIMS CON

BEST PRACTICES

(i) CLINICAL COMPETENCE ENHANCEMENT PROGRAM (CCEP)

Purpose: – To equip the students to excel in their clinical competence through a systematic schedule of practicing nursing procedures.

Objectives

- ✓ To help students identify the procedures which they can practice independently, or practice under supervision or comprehend through observation.
- ✓ To enable the students to skilfully perform the procedures in the clinical area according to the criteria prescribed by the CCEP.
- ✓ To enhance students competence in practicing advanced nursing procedures with confidence, ensuring patient's safety by reducing the degree of supervision.

Scope:

This policy is meant to uplift the students to a higher level of clinical competence.

Policy statement:

- ✓ Enlist all nursing procedures subject wise for each year as per prescribed in the curriculum.
- ✓ Classify each procedure according to the level of supervision required as independently performable/ to be performed under supervision/ to be assisted/ to be observed.
- ✓ Providing an arena for the students to practice the procedures as per the classification norms.
- ✓ Reducing the degree of supervision as the student's confidence increases without compromising the patient's safety.

(ii) MASTER TEACHING SCHEDULE

Purpose– To enable the faculty to deal the allotted subject in the most effective manner to ensure good academic achievement.

Objectives

- ✓ To alert the faculty about the exact date and time allotted for handling the assigned topics.
- ✓ To facilitate the faculty to prepare the content including the appropriate audiovisual aids at the earliest.
- ✓ To ensure the prompt and time bound completion of the theory hours.
- ✓ To provide ample time for the faculty to make the students revise the subject.

Scope:

This policy is meant to improve the academic achievement of the students.

Policy statement:

- ✓ Enlistment of all topics included in the subject as prescribed by the curriculum by the subject coordinator.
- ✓ Assign the resource person for each topic.
- ✓ Allocate the date and time for each topic with reference to the Master Rotation Plan.
- ✓ Inform the assigned faculty regarding the Master Teaching Schedule to ensure for an inconvenience or overlap with other subjects.
- ✓ Obtain signature from the Principal for finalizing the Master Teaching Schedule.
- ✓ Provide a copy of the finalized Master Teaching Schedule for each assigned faculty.